

AMEDU IVABO

DATE OF BIRTH: 26th March 1991

SEX: FEMALE

STATE OF ORIGIN: EDO STATE

L. G. A: ETSAKO WEST

MARITAL STATUS: SINGLE

RELIGION: ISLAM

CONTACT ADDRESS:

24, Oyalde Street Off Benoni Airport
Road Benin City, Edo State .

Mobile: +234 8165 780 661, +234 9028 857 436

Email: ameduyaboo2222@gmail.com

Career experience :

ORGANIZATION: GOVERNMENT

COLLEGE: USHELI

PROJECT

JOB FUNCTION: Class room Teacher

SKILLS ACQUISITION :

IT Proficiency: Microsoft words and the internet
Languages: Fluent English, Edo

INTERESTS AND HOBBIES:

Reading
Cycling
Swimming

CAREER OBJECTIVE

To make a sound position in corporate world and work enthusiastically in team to achieve goal of the
initiation with devotion hard work And To achieve high career growth through a continuous learning process and keep
myself dynamic, visionary and competitive with the changing scenario of the world.

EDUCATION

NYSC Certificate 2018
High National Diploma (HND) in Banking and Finance 2016
National Diploma (ND) in Banking and Finance 2013
West-African Senior Secondary School Certificate (WAEC)

WORK EXPERIENCE

ORGANIZATION: NOREN BOTTLE WATER 2010
JOB FUNCTION: Manual filling of Bottle water using the nozzle method
-Office account
NIGERIAN PETROLEUM DEVELOPMENT COMPANY (NPDC) 2014- 2018
JOB FUNCTION:

-Preparing of JVs
- Archiving of documents
-Preparing of PVs

-Receiving of invoices and processing

-Processing of staff claims

-Financial Management in Micro Finance Bank 2016-

PROFESSIONAL SKILLS

I Am a Financial Analyst at least Four(4)years solid experience and
expertise in Financial Management such JVs, PVs, Invoices and Processing of staff claims Microsoft-office;
(Word, Excel) and Office account

PERSONAL ATTRIBUTES:

-focused
-confident
-reliable

Languages: English, Edo.

References :

MRS. ABUBAKAR THABU SULEMAN

Joint Ventures, NPFC : 08146350414

MRS. OKUNBO PATRICK

Joint Ventures, NPFC: 08067646964