

# MONDAY YEREBABARI MATILDA

No. 11 Wechele Close Agip Housing Estate, Port Harcourt.

Email: [mondaymatilda2@gmail.com](mailto:mondaymatilda2@gmail.com)

Tel: +234 8189146317 or +234 8023800372

## CAREER OBJECTIVES

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To promote organizational goals and adapt to new challenging roles with a focus on organization objectives.

## PERSONAL DEDETAIL

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**Sex:** Female

**Marital Status:** Single

**State Of Origin:** Rivers

**Nationality:** Nigerian

**Language:** English

Lga.....,.....Khana

Grade..... Second Class Honours(Lower)

Date of birth.....4th,may,1994

## EDUCATION

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2019 National Youth Service Corps.  
(Lagos State Internal Revenue Services)

2018 Niger Delta University, Bayelsa State  
(B.Sc Biological Sciences (Microbiology))

2011 Paragon City Light College, Rumueme, Port Harcourt  
(West African Examination Council (WAEC))

2006 Model Primary School, Orogbum, Port Harcourt  
(First School Leaving School (FSLC))

## PROFESSIONAL CERTIFICATION

May 2018 – Health Safety & Environment (HSE) Level I, II, III  
Effective Consult and Resources Development Ltd

June 2018 – Human Resource Management (HRM)  
Effective Consult and Resources Development Ltd

## WORK EXPERIENCE

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**March 2018: Intern, Effective Consult and Resources Development Ltd  
VOLUNTEER**

- Carrying out safety classes on fire fighting and first aid.
- Identifying and preventing company's possible hazards.
- Keeping records of company's tangible asset.

**2017 Niger Delta University Health Care Laboratory**

**Position: IT Student**

**Duties and Responsibilities:**

- Industrial training duties
  - \* Carried out retroviral test using a spin blood serum on the HIV test trip
  - \* Carried out malaria test using fresh blood on the malaria test trip.
  - \* Carried out widal test using a spin serum on the widal test kit.
  - \* Carried out pregnancy test using blood and urine.
  - \* Carried out genotype test and blood group test.

**National Youth Service Corps (NYSC)**

Lagos State Internal Revenue Services

**Duties and Responsibilities**

Worked at Admin Department

- Receiving of incoming mails from tax payers and keeping records of documents
- Making of register note for staffs

**Worked at the Direct Assessment Unit**

- Receiving outgoing mails and keeping records
- Typing of documents, making photocopies and printing of documents
- Checking payments positions of the tax payers using the Electronic Banking System (EBS).

**SKILL SET**

- Good team work ability
- Ability to carry out multiple tasks
- Ability to influence others objectively
- Good job coordination and advance research ability
- Problem solving technique
- Time management
- Human resource management
- Leadership
- Good communication skill
- Ability to work under pressure

**INTERESTS**

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Reading, brainstorming and making research, meeting people.

## **REFEREES**

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**Mr. Nuka Nadum Nwikpasi, FCA**

(Nigerian Airforce Institute of Technology) AFIT)

(NAF Base Kaduna) Lecturer I

Civil Servant

[nukanwikpasin@gmail.com](mailto:nukanwikpasin@gmail.com)

[sunnyedoo@hotmail.com](mailto:sunnyedoo@hotmail.com)

08050668613

**Sunday, Yaabari Dumnia**

**First Bank of Nigeria Limited**

**08091321186**

**Saturday Noble Naleh**

**(Director ministry of Education).Retired.**

**08034417116**