

# WIRI, BIITAM

*No. 20 Apamini Street, Mgbuakara, Off Elioparanwo Road  
By Big Tree Junction, Elioparanwo, Port Harcourt.*

**Phone: 07030862262**

**E-mail biitamw2029@gmail.com**

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**Date of Birth:** 19<sup>th</sup> September, 1986  
**State of Origin:** Rivers State  
**Local Government Area:** Khana  
**Permanent Address:** Kpaghi's Compound, Nyogor Lueku Town in Khana  
Local Government Area of Rivers State.

**Sex:** Female  
**Marital Status:** Married  
**Nationality:** Nigerian  
**Religion:** Christianity

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## **CAREER OBJECTIVE:**

A very vibrant, young and enthusiastic person, ready to learn and work under minimal supervision. To improve the efficiency rate of the establishment through an innate desire to work with great zeal, dedication, honesty and consistency. Keeping and maintaining a good filing system. Keeping the management updated on the mails, letters, proposals, and information coming into the office.

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## **EDUCATIONAL INSTITUTION ATTENDED/QUALIFICATIONS WITH DATE**

2014 Rivers State University (RSU), P.M.B 5080, Nkpolu-Oroworukwo,  
Port Harcourt, Nigeria.  
• **B.Sc in Office and Information Management**

2004 Beeri High School, Beeri.  
• **National Examination Council (NECO)**

1999 Community Primary School I, Sogho  
• **First School Leaving Certificate (FSLC)**

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## **Others Certificate**

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2015 **National Youth Service Corps**  
• Exemption Certificate

2005 **Cosite Infortech: No. 21 Aggrey Road, Port Harcourt, Rivers State**  
• Diploma in Computer

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**COMPUTER SKILLS:**

- Microsoft Word,
  - Microsoft Office: Excel,
  - Corel-Draw Graphics
  - Microsoft PowerPoint Presentation,
  - Microsoft Access.
  - Internet web-based ability
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**RELEVANT SKILLS:**

- Good communication.
  - Excellent interpersonal.
  - Problem-solving.
  - Good presentation.
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**RESEARCH**

Technology and Youth Development in Khana Local Government Area of Rivers State.

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**HIGHLIGHTS OF EXPERIENCE:**

2005-2007 Trumpet Publication, Computer Centre, No. 53 Hospital Road Bori, Ogoni, Rivers State, Nigeria.

**Position:** Computer Operator

2007-2008 Jamaro Computer Centre, RSUST, Shopping Complex, Port Harcourt

**Position:** Computer Operator/ Graphic Designer

2014-Till Date B.B Computers Centre, 105 Azikiwe Street, Mile 2 Diobu, Port Harcourt

**Position:** Manager

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**HOBBIES:** Reading, Listening to News, Typing, Singing and Dancing

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**REFEREES****DR. NWINYOKPUGI N. PATRICK**

Lecturer,

Department of Office and Information Management,

Rivers State University, P.M.B. 5080,

Nkpolu-Oroworukwo, Rivers State

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**BARR. E.M. WOSU**

Lecturer,

Faculty of Law,

Rivers State University, P.M.B. 5080,

Nkpolu-Oroworukwo, Rivers State

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