

AKINNIYI AYANFEOLUWA ISEOLUWA.

PERSONAL DETAILS

- * **Birth Date:** 1st Sept 1996
- * **Gender:** Female
- * **Marital Status:** Single
- * **Religion:** Christianity
- * **State of Origin:** Oyo State
- * **Nationality:** Nigerian

CONTACT INFO

✉ ayanfeoluwa321@gmail.com

☎ 08165147951

🏠 Plot 14, Moyede estate,
Anifalaje, Akobo
Ibadan.

QUALITIES SKILLS

- * Computer literate, Good in Microsoft Office word, Microsoft office PowerPoint outlook and Microsoft office Excel.
- * Good Communication skills.
- * Fluent in English and Yoruba.
- * Interpersonal Skills.
- * Honesty.
- * Essay writing.
- * Distinction in Morphology and Phonology.

A Linguistics graduate, with highly developed communication, critical thinking, presentation, and computer skills. Ability to learn quickly on the job and brings an energetic "can do" approach to work. Technically proficient computer skills for the workplace which includes Microsoft Office Suite.

PERSONAL ATTRIBUTES

- * Resourceful and able to adapt to new responsibilities
- * Loyal and able to function as a member of a team
- * Ability to learn, think quickly to produce desired result.
- * Ability to evaluate, prioritize and organize work schedules.
- * Able to react quickly and effectively when dealing with challenging situations.
- * Creative problem-solver with proven aptitude to analyze, manage and supervise issues.

WORK EXPERIENCE

Sales representative/ Personal assistance

MAMA T FASHION STORE

Shop 121& 124, Egbeda shopping complex,
Iwo road, Ibadan.

- Sales representative
- Accounts keeping
- Customers Relations
- Stock Keeping
- Store Keeping
- Recording

National Youth Service Corp (NYSC) English language Teacher

Kenneth Foundation Group of School,
Sabin Gari, Jlingo, Taraba State
Oct 2018- Oct 2019

- Updating School Notes
- Examination coordinator
- Script Marking
- Admin Personnel relations
- Inter personnel relations
- Drama and Music Club Coordinator
- Research

Event Planner/Programs Director

Purpose Encounter
June 2017

Worship Beyond Borders
November 2017 & 2018

- Sending Emails
- Receiving incoming calls
- Typing Documents.
- Drafting and organizing Participants information
- Drafting of letters and memos
- Organizing Travel expense, Accommodation and general expenses.
- Protocol and Logistics

Talent Manager






The Revelationz music crew.
2017-2019

- Event booking
- Publicity and promotions
- Emails
- Calls
- Handling logistics
- Studio booking for their three singles
- Time keeping

PUBLICATIONS

“A Comparative study of the Noun formation processes of Igala and Epira languages” (August 2018)”
(*Final Year Project in University*).

HOBBIES & INTERESTS

-  Volleyball.
-  Music.
-  Travelling and Meeting.
Knowledgeable people.
-  Reading.
-  Teaching.

REFEREES

Available on Request

ACADEMIC QUALIFICATIONS

- 2018 BACHELOR OF ART (BA), Linguistics.**
University of Ilorin.
- 2012 SENIOR SECONDARY CERTIFICATE EXAMINATION (NECO).**
Immanuel College High School, Orita, UI, Ibadan.
- 2006 FIRST SCHOOL LEAVING CERTIFICATE.**
Goodness and Mercy School Alegongo, Akobo.

EXTRA-CURRICULAR ACTIVITIES

- * Assistant Presiding Officer for Polling unit 4, Sarki Dawan, Jalingo, Taraba state during the 2019 General Elections in Nigeria.
- * Member Volleyball Team (NYSC Sports CDS)
- * Member Quiz and Debate Club in secondary school
- * Social prefect in Secondary School