

Jibril Bilkisu

Nigeria

bilkisugimbiya10@gmail.com

08113737784

Work Experience

Customer service representative

Trans-nationwide express (courier company) - Abuja

January 2015 to December 2016

As customer service representative, I attend to customers complaints, proper records of what goes in and out of store, data entry of every goods and tracking of both documents and parcels if they have been received or not.

Education

Higher National Diploma in Mass communication

Federal polytechnic Bida, Niger state. - Bida, Niger

January 2017 to Present

Higher National Diploma in Mass communication

Federal polytechnic Bida, Niger state - Bida, Niger state

January 2017 to October 2018

Skills

- Microsoft word, Excel, Microsoft office
- Microsoft word, Microsoft office and Excel