**NWANA NKECHI CECILIA**

20, Juba Alaro Street, Idimu, Lagos State

DOB: 31ST May, 1995

Mobile: 08094518283

E-mail: nkechinwana@gmail.com

***Career Objectives***: To contribute effectively to the interest of the organization by attaining a professional distinction, self-development and improvement. To contribute effectively to an enduring legacy for the desired progress and improvement to the organization through the impact of my attributes and skills while co-operating with the existing members of staff.

***Education***

2015 University of Nigeria Nsukka

 B.Sc Microbiology

2011 St. Francis Catholic Secondary School Lagos

 WAEC

2005 Best Legacy Nur/Pry School Lagos

 First Leaving Certificate

### *Employment Record*

|  |  |  |  |
| --- | --- | --- | --- |
| Date  | Grade  | Position | Organization |
| Nov’ 16- Nov’ 17 | Corper | Medical Lab Scientist | Nigerian Customs Service Medical Hospital, Kano/Jigawa zone |
| Nov’ 13 2017 - Nov 2019 | Intern | Teller and Fund transfer | Acess Bank Plc |

***Work Experience: sequential order***

**Date:** June- October 2014

Position: Industrial Trainee

Organization: Chi-Limited Ajao Estate, Lagos

Role: Quality control and Assurance officer

Key Responsibilities:

* Carrying out of tests on both batch and packaged sample products
* Preparation of media, inoculation and incubation of different samples of products

**Date:** Nov’ 16- Nov’ 17

Position: Medical Laboratory Scientist

Organization: Nigerian Customs Service Medical Hospital, Kano/Jigawa zone

Key Responsibilities:

* Conducting of medical tests

Date: November 13, 2017 till date

Position: Intern

Organization: Access Bank PLC

Key Responsibilities: Cash and tellering, fund transfer, ATM monitoring, marketing of bank products, mobile application, resolving customers complains, carrying out assigned duties.

***Management Training***

|  |  |  |  |
| --- | --- | --- | --- |
| Year  | Programme name  | Institution  | Location |
| 2017 | Access Bank PLC Frontline Entry Training Program | Access Bank PLC | Access Bank PLC School of Banking Excellence, Kano |
| 2018 | First Impression  | Access Bank PLC | Kaduna |
| 2018 | 7 Habits | Access Bank PLC | Kaduna |
| 2018 | Selling Points | Access Bank PLC | Kaduna |
| 2018 | My Potential Training | Access Bank PLC | Kaduna |
| 2018  | AML/CFT, Whistle blowing/Ethics and Anti-Bribery and corruption. | Access Bank PLC | Kano |

***Languages***

|  |  |  |  |
| --- | --- | --- | --- |
| Language name  |  Excellent  |  Good  |  Fair  |
| English | Excellent |  |  |
| Igbo | Excellent |  |  |
| Yoruba | Excellent |  |  |
| Hausa |  |  | Fair |

***Skills***

|  |  |  |  |
| --- | --- | --- | --- |
| Skills  |  Excellent  |  Good  |  Fair  |
| Communication | Excellent  |  |  |
| writing |  | Good |  |
| Basic epidemiologic skills | Excellent |  |  |
| Problem solving |  | Good |  |

 ***Interest and activities***

|  |
| --- |
| Reading  |
| Writing |
| Travelling |
| Volley Ball |
| Cooking |

 ***References***

On request

### Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describes me, my qualifications and my experience.

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Signature