**EZEUKWU CHISOM ANTHONIA**

No: 20, Adeshola Akinfenwa Crescent off Alaja Road Ayobo Lagos state.

Tel: 07056560793, 08143401196

Email: ezeukwutonia@gmail.com

**CAREER OBJECTIVE**:

An “Energetic Graduate’’, Seeking for a career growth advancement opportunities in your organization to utilize my skills, while making significant contribution to the success of the company.

**EDUCATIONAL QUALIFICATIONS**

2012 – 2016 Novena University Ogume Delta State,

**(B.sc) Accounting, 2nd Class Lower.**

2013 – ACCOUNTING APPLICATION WORKSHOP

**Certificate of participation on Sageline50**

2009 – 2012 God’s Blessing Comprehensive High School Ayobo Lagos State,

**Senior School Certificate Examination (WAEC).**

**WORK EXPERIENCE:**

**PANAMA SYSTEM AND TECHNOLOGIES NIGERIA LIMITED**

**Designation: Training System Consultants** (2018-2019).

 **Job Responsibility**

* Software installation (SQL SERVER) and staffs training
* Arrangement of the company inventory items in the software
* Posting of all inventory sales made
* Posing of any available assets, liability, expenses, depreciation, manufacturing bill of material (BOM), revenue, account receivable and account payable and vat acquired by the organization.
* Regular backup of the organization information.
* Installation of hire purchase and installment payment.
* Creating of reconciliation.

**ACHIEVEMENT**

* Ascertained company and client satisfaction during the completion of Metro publisher project by Obanikoro, Lagos.
* Maintained a positive and friendly environment all through the project.
* Rectify issues on SQL SERVER connection.
* Creating of VAT and NON-VATABLE.

**COMMUNITY HIGH SCHOOL SAWIA IBADAN OYO STATE**

**Designation: National Youth Service (NYSC)** PPA (2017).

**Job Responsibilities**

* Thought as an Accounting Teacher and was also an assistant to the administrative officer.
* Handling office tasks, such as filing and generating reports.
* Greeting and directing visitors and new staff to the higher authority.

**AFEMIKHE ADAMSON WILLIAMS & CO.**

**Designation: Industrial Training (IT) Programme (Audit Firm)**

31st August 2015.

**Job Responsibility**

* Basic Bookkeeping.
* Bank Reconciliation.
* Participated in several audit assignment carried out by the firm.
* Act as an objective source of independent advice to ensure validity, legality and goals achievement.

**ACHIEVEMENT**

* Proven to have a good communication skill.
* Well-spoken and friendly to other colleagues
* Hardworking.

**FDC TRADINGS**

**Designation: Desk Officer/Sales Manager**(2014)

 **Job Responsibility**

* Records all received payments and service transaction.
* Assists customers in providing clarity on products and services.
* Ensure that the office is well organized and in good order.
* Support on all general applications as required.

**ACHIEVEMENT**

* Ability to function independently
* Good interpersonal and communication skills towards clients.

**PERSONAL PROFILE/SKILLS**

* Possess exceptional oral and written communication skills
* Exceptional collaborative ability with experience in leadership
* Adaptability, willingness to learn new skills and commitment to exceptional delivery.
* Calm and composed while multitasking.
* A team player with inter personal skills
* Organized and detailed-oriented.

**OUT STANDING AWARDS**

* NFCS award of Trust and Accountability as the financial secretary 2017
* Award of honor as dependable Assistant Senior Prefect 2011

**INTEREST**

Solving problems, Meeting people and Traveling

**REFEREES:**

**A.A Williams (Chartered Accountants)**

**CEO**. Afemikhe Adamson Williams & CO.

**Tel**: 08033007348

**MR. MOSES UVIETESIVWI**

Panama Systemsand Technologies Nigeria Limited (PSTL)

Managing Consultant (BOSS)

**Tel:** 08033219894, 08095658416