**MUSA KEBIRU JOSEPH**

9 Osaretin Street, Off Upper Sokponba Road, Benin City, Nigeria

**PHONE:** +2348108184451, +2349057616104

**EMAIL:**josephddreamer121@gmail.com

**CAREER OBJECTIVE**

To enhance my knowledge, abilities, capabilities by working in an organization with the purpose and goal of achieving the company objectives and at large to make life easier, better understood and enjoyed.

**CAREER PROFILE**

A fast learner with excellent inter personal, listening, writing and communication skills who is capable of multitasking, providing support and working well in a team. I am a very organized, confident and determined person, highly dedicated, with a very strong commitment to professional value and ethics.

**BIO-DATA**

Marital Status: Single

Date of Birth: January 1993

Age: 28years

Sex: Male

State of Origin: Edo

Local Govt. Area: Etsako West

Nationality: Nigeria

**EDUCATIONAL QUALIFICATIONS AND DATES**

Higher National Diploma (HND)

Auchi Polytechnic, Auchi 2016 – 2018

Mass Communication

National Diploma (ND)

Auchi Polytechnic, Auchi 2013 – 2015

Mass Communication

Senior Secondary School Certificate

Niger College Secondary School (NECO) 2005 - 2012

Primary school attended

Ivieyeneva Primary School (**FSLC**) 1999 - 2005

**RELEVANT SKILLS AND EXPERTISE**

• Excellent team and interpersonal skills.

• Ability to work with minimal supervision.

• Tactful, transparent and having respect for confidentiality.

• Very ready to learn and quick to pick new ways to advancement.

• Good and improving skills on Computer desktop publishing and internet.

**WORK HISTORY**

* **National Youth Service Corp (NYSC)** 2019 – 2020

**Position:** Teacher

**Responsibilities:** English teacher and form master.

* **G.C.IGBOKWE (SAN) & CO LAW FIRM,** 2017 – 2018

**Position:** Secretary/Librarian

**Responsibilities:** Assisting clients with their specific enquiries or complaints, documentation of upcoming events, stocking of newly purchased law reports, documenting the number of law reports collected by lawyers, typing and proof reading of materials

**ACHIEVEMENTS**

* Participant in Forum on Internet Freedom In Africa (FIFAFRICA2020)
* Participant in the 5th GCED, APCIEU, UNESCO Pre-conference Webinar 2020
* Certified Alumina of Africa Change Makers, Cohort 3
* Certified Alumina of Africa Leadership Institute
* 2019 Kectil Male Promise Leader

**HOBBIES:** Travelling, Reading, Watching movies and Listening to music

**REFEREES**

* G.C. Igbokwe (SAN)

Principal at G.C Igbokwe (SAN) & Co

2 Evian Lane off 1st East Circular Road, Benin City

Edo State

Tel: +2348034100518

* Ofoedu Onyinye (Mrs)

O.C. Lorett Law Firm

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