**AIGBE JOY**

 **No 2 Taura Close behind Cupid Und St.Kubwa 3, Abuja.**

**Tel:** 08032735895, 07080786434

**Email:** joyaigbe95@gmail.com

**Date of Birth:** 1st January 1993

**State of Origin: Edo state**

**Sex:** Female

**Marital Status:** Single

**PROFESSIONAL SUMMARY**

A competent fresh graduate in Computer science, eager to contribute positively to the continued growth and development of this great organization through effective planning, team spirit, focus, determination and dedication so that together, we can take the organization to its pinnacle.

**ACADEMIC QUALIFICATION**

* **Auchi Polytechnic Auchi Edo State. 2018**

HND (lower credit) Computer Science.

* **Auchi Polytechnic Auchi Edo State. 2015**

OND (lower credit) Computer Science.

**Oredo girls senior secondary school, Benin city, Edo State. 2012**

Senior School Certificate Examination (WAEC)

* **Ugu grammar school, Orhionmwon, Edo State. 2011**

Senior School Leaving Certificate.

* **Ivbiotor primary school, Edo State. 2004**

First living School Leaving Certificate.

**CERTIFICATION**

* **Certificate of National Service 2020**

National Youth Service Corps (NYSC), Ogun State

Pampers Private School, Sango-Ota, Ogun State.

**WORK EXPERIENCE**

1. **NATIONAL YOUTH SERVICE CORPS 2019-2020**

 **Pampers Private School (Teacher)**

**Challenges Encountered**

* Improper approach and insults by some of the students
* I had challenge comprehending their language to enhance communicating with them
* Lack of basic working facility (Laptop or desktop)

**Action Implemented**

* I tried to create a friendly relation with some of the staff so as to learn the basic of their language to aid my communication with others while at work.
* I spoke to my principal about the need for a system in the office and how it will go a long way to enhance our delivery.

**Result**

* I was appreciated for my sense of humour and for remaining professional against all odds.
* Provision was made for the laptop and there was a great improvement in work efficiency.

**B. NIGERIA PETROLEUM DEVELOPMENT COMPANY (NPDC)**  **2016**

**Industrial Attachment at Human Resource Department (Training)**

**Challenges Encountered**

* Dispatching of training invoices and documents to Different Department without the use of Lift.

**Action Implemented**

* I suggested we send the training documents of each participant to their mail.

**Result Achieved**

* Nothing was done about as it since my suggestion didn't get to the higher authorities and as Such I Had to Adapt.

**INHERENT SKILLS**

* Excellent communication skill which results in positive interpersonal relationship
* Great record in time and office management
* Seeks and find solution to challenges irrespective of reward or recognition
* Achievement oriented, innovative and pays rapt attention to details
* Seasoned computer administration skill

**INTEREST**

* Meeting and associating with people
* Engaging in active research
* **Keeping fit**
* **Reading of novel**

**REFEREES**

**Mr. Precious Izekor**

Okumu Oil and Palm, Nifor, Edo state.

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preshizek@yahoo.com

**Mr. Godwin Oyathelemi**

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Federal Polytechnic Auchi, Auchi, Edo State.

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