

USUANLELE NOSAKHARE TONY

Plot 138 flat 2, las vegas crescent, karu site, Abuja Nigeria | (813) 345-1853 | (807) 815-3589 | nosausuanlele@yahoo.com

CAREER OBJECTIVE

To strive for excellence in all positions, build, add value, face challenges and work with utmost fidelity towards achieving my organization corporate goals while taking advantage of my career opportunities.

WORK EXPERIENCE

Head Teller

July, 2014 – January, 2018

Viscount Microfiance Bank Limited

- Accepted cash deposit from bank customers
- Processed cash and check withdrawals
- Organized funds Transfer
- Verified customers identity before payments
- Call-over of posted tellers transactions
- Vault movement in/out to other tellers
- Processed clearing checks
- Supervised teller transactions in the unit

Teller

October, 2011 – June, 2012

Zenith Bank Plc

- Accepted cash deposit
- Sorted currency notes for ATM machines
- Customer service excellence
- Processed cash and check withdrawals
- Verified customers identity before payments
- Prepared report of cash and tellers unit meeting
- Periodical wrapping of financial statement of accounts
- On-line confirmation of checks
- Call-over of posted tellers transaction

SKILLS

- Time-management
- strong communication
- Organizational skills
- Data analysis
- Teamwork
- Problem-solving abilities
- Attention to detail

EDUCATION

National open university of Nigeria
M.Ed/ Administration and planning(in view)

March, 2016 – August, 2019

National Teachers Institute
Post Graduate Diploma in Education

January, 2015

University of Abuja
B.sc/ Economics

December, 2010