

JONATHAN CHIBUGO CHINEMEREM

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Tel: 08068055065 Email: chibugo84@gmail.com

To ensure excellence and dedication in personal and interpersonal development in the corporate world by disposing myself positively to a challenging work environment and applying my knowledge diligently in an effort to help achieve the goals of mine and ability to learn and work with little or no supervision.

PERSONAL DETAILS

Marital Status: Single

Date of Birth: 19th May 1993

State of Origin: Anambra State

Nationality: Nigerian

Sex: Female

Local Government Area: Orumba South

QUALIFICATIONS

- 2010 - 2012 Federal Polytechnic Oko Anambra State
National Diploma in Accountancy
- 2013 - 2013 Ofukondu Computer Institute, Nasarawa State
Advanced Diploma in Computer Operations
- 2004- 2010 Aunty Alice College Nasarawa State.
Senior Secondary School Certificate.
- 1999 - 2004 Crown Grace international School Nasarawa State
First School Leaving Certificate

SKILLS

- Proficient in Microsoft Office, including Word, Excel, PowerPoint and others.
- Strong communication Skills.
- Self confident.
- Meeting deadlines
- Dedicated and hardworking.

PROFESSIONAL AFFILIATION

- Teachers Registration council of Nigeria (member)
Awaiting.

INTERESTS

- Reading, Writing, Teaching and Singing

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

DEMONSTRATION INTERNATIONAL SCHOOL

TEACHER

- Prepare and delivers Classes to Student.
 - Prepare course material such as syllabus, homework, assignment.
 - Evaluate and grade student class work, assignment.
 - Compile, administer and grade examination scores
 - Keep abreast of development in the field by reading current literatures, talking with colleagues and participating in professional conference.
 - Maintain student attendance records, grades and other required records
 - Initiate, facilitates and moderate classroom discussions
- Advise student on academic and vocational curriculum and on career issues.

KELS UZOMA AND ASSOCIATE

CUSTOMER CARE

- Evaluated customer information to explore issues, develop potential solutions and maintain high-quality service.
- Defused customer concerns with exceptional conflict and problem resolving skills
- Maintained accurate and current customer account data with manual formal processing and digital information updates.
- Ensures processes are followed as regards to operations

REFEREES:

- **Mrs. Onwurah Monica**

Proprietress Crown Grace International School
Mararaba Nasarawa State
08033700420

- **Nwafor Chinedu Chimezie**

Safety Officer
Daycert Limited, Port Harcourt
08036632961