**IBEGBULEM KOBINDI PERPETUA**

***ADDRESS: NO 4 Ogaga Street, Okorodudu, Warri, Delta State.***

***TELEPHONE: +2348168002790 E-MAIL: perpkobim@gmail.com***

**CURRICULUM VITAE**

**CAREER OBJECTIVE**

Hardworking and excellent in creative thinking, seeking an opportunity to provide my skill in an established organization; eager to get opportunities to improve myself professionally and contribute to the growth of the organization with quality services.

**PERSONAL DATA**

**Date of birth:** 31st October, 1995

**Marital status:** Single

**State of origin:** Delta State

**EDUCATION**

University of Benin (in view)

B. SC (Mass Communication)

Delta State Polytechnic Ogwashi-uku Delta State (2012-2014)

OND Mass Communication (Upper Credit)

West African Senior Secondary School Certificate (2011)

First School Leaving Certificate (2005)

**WORK EXPERIENCES**

**FIDELITY BANK PLC**

**Customer Service Officer April 2015 till date**

* Managing and handling customer challenge in a professional and courteous manner.
* Attending to challenges encounter by customers on all electronic platform.
* Knowledge on importance of documentations and book keeping.
* Maintain a positive image of the Organization.
* Engage in relationship Management, sourcing for new business prospect and also generating new strategies and ideas for achieving greater results.
* Providing prompt and quality services, keeping records of customer details.
* Selling of financial services to new and existing customers**.**

**INDUSTRIAL TRAINING- Delta Broadcasting Services Asaba.**

**Librarian September 2013 – January 2014**

Analysing and Selecting Programme for suitable Audience

Educating, Informing and Entertaining the targeted Audience

Knowledge on documentations.

**PERSONAL QUALITIES**

* Friendly and approachable with excellent interpersonal and customer relation skills
* Ability to manage own time effectively and prioritize workload
* Excellent interpersonal skill
* Good team player
* High sense of commitment and dedication
* Ability and also willingness to work in all-weather condition

**KEY SKILLS**

* Excellent communication skills, both written and verbal
* Good knowledge of basic computers, MS office and internet.
* Good problem solving skills.
* High level of attention to details.
* Highly organized and Efficient.

**HOBBIES**

* Reading, Travelling, Socializing, Cooking and Working.

**REFERENCES**

* Available on request.