**USMAN IDRIS BABATUNDE**

**Address**: No.16 Freetown Street Sabon Gari Kano.

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**Tel no**: 08102267008, 08090802506

**Objective:**

* To build an excellent career in a reputable organization, where I can deploy my potentials to help the organization achieve its objectives.

**Education & Academic Qualifications:**

* The Federal Polytechnic Bida, Niger State

Higher National Diploma in Accounting (**UPPER CREDIT**) **2017**

* Osun State Polytechnic, Iree

National Diploma in Accounting (**UPPER CREDIT**) **2013**

* Abass Maje Nassarawa Secondary School **2011**

Senior Secondary School Certificates

* Muslim Community Nursery & Primary School **2005**

**Professional Skills**:

* Proficient use of Microsoft Office Packages
* Peachtree Accounting (Sage 50)

**Other Relevant Skills**:

* Good Communication
* High level of Integrity
* Problem resolution
* Excellent customer service Orientation
* Team work
* Good initiative
* Prowess in Computation
* Interpersonal Skill
* Highly skilled in learning very fast
* Good Listener etc.

**Work Experience**:

* Transaction officer at Access Bank Plc. **2019 till date**
* Handling customer’s financial transactions like deposits, withdrawals, transfers, money orders and checkings.
* Police Secondary School Calabar **2019**

National Youth Service Corps

* *I was assigned to teach Financial Accounting and Business Studies (SS2 & JSS2) respectively.*
* *Served as a tutor in Accounting and Mathematics to some students in SS3 in preparation for their West African Senior Secondary Certificate Examination.*
* Engineer @ Integrated Technology Computer **2018**

*I have been into computer engineering ever since I finished Secondary school. I can troubleshoot system, Install software etc.*

* Auditor to the Muslim Students Society of Nigeria (MSSN) **2017**
* *I was appointed as the auditor ofz MSSN, The Federal Polytechnic, Bida branch. The Society had a venture that generates revenue for them. Periodically, I take charge and examine all inventories independently so as to ensure transparency and proper accountability. At the end of my tenure, I was issued a certificate of Merit.*
* *I am also an active member of the* ***Fund Raising Committee*** *charged**with the**responsibility of generating revenue for the Society.*
* Bukhari General Merchant (Dealer of Rokea Phones). **2014**

Peachtree Accountant (Inventory Control)

* *Maintaining the inventory of the organization.*
* *Maintaining the Customers data*
* *Maintaining the Vendors (Suppliers) data*
* *Preparing the Statement of Comprehensive Income*
* *Preparing the Financial Statements.*

**Referee**:

* Engineer Saheed Badmus

Technician

Tesha, yankaba, Kano State.

08032398601

* Danzaki Oyerinde

Electrical Engineer

08034533908.