**EBEHIGHA FAVOUR**

***ADDRESS: NO 18 Osamede Street, Okumagba Layout, Warri, Delta State.***

***TELEPHONE: +2348072327454, +2348054467523***

***E-MAIL: ebehighafavorite@gmail.com***

**CURRICULUM VITAE**

**CAREER OBJECTIVE**

Hardworking and excellent in creative thinking, seeking an opportunity to provide my skill in an established organization; eager to get opportunities to improve myself professionally and contribute to the growth of the organization with quality services.

**PERSONAL DATA**

**Date of birth:** 18th April, 2000

**Marital status:** Single

**State of origin: Edo State**

**SEX: Female**

**Religion: Christianity**

**EDUCATION**

University of Benin (in view)

B. SC (Mass Communication)

Federal Polytechnic Auchi, Edo state

OND Mass Communication (Upper Credit)

West African Senior Secondary School Certificate (2016)

First School Leaving Certificate (2009)

**WORK EXPERIENCES**

**FIDELITY BANK PLC**

**Direct Sales Agent October 2020 till date**

* Managing and handling customer challenge in a professional and courteous manner.
* Attending to challenges encounter by customers on all electronic platform.
* Knowledge on importance of documentations and book keeping.
* Maintain a positive image of the Organization.
* Engage in relationship Management, sourcing for new business prospect and also generating new strategies and ideas for achieving greater results.
* Providing prompt and quality services, keeping records of customer details.
* Selling of financial services to new and existing customers**.**

**INDUSTRIAL TRAINING- Delta Broadcasting Services Warri Edjeba.**

**Production Department October 2018 – January 2019**

Analysing and Selecting Programme for suitable Audience

Educating, Informing and Entertaining the targeted Audience

Knowledge on documentations.

**INDUSTRIAL TRAINING- Coastline Microfinance Bank Limited**

Customer Service Officer- December 2019

**PERSONAL QUALITIES**

* Friendly and approachable with excellent interpersonal and customer relation skills
* Ability to manage own time effectively and prioritize workload
* Excellent interpersonal skill
* Good team player
* High sense of commitment and dedication
* Ability and also willingness to work in all-weather condition

**KEY SKILLS**

* Excellent communication skills, both written and verbal
* Good knowledge of basic computers, MS office and internet.
* Good problem solving skills.
* High level of attention to details.
* Highly organized and Efficient.

**HOBBIES**

* Reading, Travelling, Socializing, Cooking and Working.

**REFERENCES**

* Available on request.