

Personal Profile Statement

A motivated, adaptable and responsible Graduate seeking a position in an organized and reputable firm to put in the administrative and technical brilliance developed through study and past work experience. I have a methodical and excellent spirit to work and a strong drive to see things through to completion. In my past jobs, I have managed, organized and executed tasks in a convincing manner.

Achievements

- Creating Useful Strategies for excellent task execution.
- Employee of the Month for Three (3) Consecutive Months
- Member of the National Association of Public Administration Students (NAPAS)

Education

- First School Leaving Certificate
ECWA Joshua Ngunta Schools 2001-2008
- Senior Secondary Certificate of Education (SSCE)
Basic College Kano 2008-2014
- Diploma in ICT
Loyal Ventures & Printing Services 2014-2016
- Bachelor of Science (B.Sc Public Admin)
Bayero University, Kano 2016-2019
- National Youth Service Corps (NYSC)
Jigawa State 2020-2021

Employment

- | | |
|---|------------------------------------|
| Green World Limited
Position | 2017- 2018
Marketing Supervisor |
| Government Day Sec. School Ganuwar Kuka
Jigawa State | 2020-2021
Subject Teacher |
| Basic College Kano
Position | 2021 To Date
Subject Teacher |

Referee

Sophie Haruna

National Agency for Prohibition of Trafficking in Persons (NAPTIP)
Hotoro Opp. Mobile Barrack, Kano
07068752876

Fidelis Holger

Corporate Affairs Commission (CAC)
Katampe Junction, Abuja