**BIO DATA**

Name: Ndatsu Muktar Agoyi, ACE

Address: Plot 539A, Kutunku IV, Extension Layout, Gwagwalada FCT

Contact: 08136259659, 08032899464

Email: muktarndatsu@gmail.com

Date of Birth: 05/11/1996

Marital Status: Single

Nationality: Nigerian

State of Origin: Niger

LGA: Lapai

Spoken Languages: English, Nupe and Hausa

Hobby: Research and Writing

**EDUCATION: Umaru Musa Yar’adua University, Katsina**

B.SC. Economics

Second Class Lower Division

2019

**Baiwa Educational Services, Yelwa**

National Business Certificate (NABTEB)

2014

**L.E.A Primary School, Yelwa**

 First Leaving Certificate

 2006

**PROFESSIONAL COURSE**: **INSTITUTE CHARTERED ECONOMIST**

 **OF NIGERIAN** (**ICEN)**

ASSOCIATE CHARTERED ECONOMIST.

**WORK EXPERIENCE: NATIONAL YOUTH SERVICE CORPS**

**TAX PAYER SERVICE (TPS)/ RETURN PROCESSING PAYMENT (RPP) AND REGISTRY, FCT-INTERNAL REVENUE SERVICE ABUJA**

Providing explanations and clarification to tax payer over the telephone in response to their business inquiries.

Generating taxpayer identification number to taxpayers.

Gathering information from taxpayer to establish the real nature of their enquiry or request.

 Assessment of taxpayer payment.

 Contribute in tax monitoring and assessment.

 Assist in casting of figures.

 Operating office machines.

 Receiving and creating File.

 File Classification and Indexing.

 File storage and tracking.

**SAJUMAH PLAZA NIGERIA LIMITED**

CASHIER.

**CAREER OBJECTIVE:** To obtain a position that will enable me to use my strong organizational skills, award-winning educational background, and ability to work well with people.

**TECHNICAL SKILLS:** Computer Skills.

 Leadership Skills.

 Document Management System Skills.

**HOBBIES:** Reading.

 Research.

 Exploration.

 Tourism.

**ACADEMIC INTERESTS:** Development Economics.

 Financial Economics.

 International Economics.

**PERSONAL STRENGTH**: Ability to address a problem with simple solution. I am a committed soul who seize opportunities early and rape the benefits before anyone does. I significantly make positive impacts wherever I am. I am flexible to accommodate changes and utilize them for maximum productivity. Therefore, I guarantee myself to fit any vacant anywhere.

**REFERENCES**: **DR Garzali Ibrahim**

**Umaru Musa Yar’adua University Katsina**

gazaliibrahim2011@yahool.com

08035053899, 08091267599

**Ibrahim Aguye Isah (FIRS)**

Deputy manager, Finance & Accounts

ibraaguye@yahoo.com & Ibrahim-aguye.isah@firs.gov.ng

Micro and Small Tax Office (MSTO) Gwagwalada Tax Office

08131228988, 08126126208

**Ndatsu Agoyi Yelwa, CNA**

FCT Treasury Department Area 11, Garki Abuja

ndatsuyelwaagoyi@gmail.com

08032899464

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| **DECLARATION:** |  | MY INTENTION IS NOT ONLY TO SATISFY MY EMPLOYER BUT TO AMUSED THEM. |
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