**OJO, OLUWAKEMI HANNAH**

No.13, Mashalachi Street, Narayi, Kaduna State.

TEL: 08138332754

E-mail: oluwakemiana@gmail.com

**OBJECTIVE**

Taking a challenging leadership role in an environment friendly organization where my high level of experience in customer relationship management and confidentiality would be needed with strict adherence to the organization’s core values and service quality policy.

* **PERSONAL DATA**

**DATE OF BIRTH:** 16th January, 1990

**STATE OF ORIGIN:** Kogi

**LOCAL GOVERNMENT AREA**: Yagba East

**LANGUAGE(S) SPOKEN**: English, Yoruba, Hausa

* **SKILLS**

Build relationships

Utilize referrals network

Given relavany information and advise to customers

Office management and organizing abilities

Good persuasive skills

Effective communication skills

Proficiency in Internet surfing, use of Microsoft office suite such as outlook, excel and power point

Time management

Listening and problem solving

Ability to take actions proactively

* **WORK EXPERIENCE**

**First City Monument Bank (FCMB) 2016 – Till Date**

Account Relationship Management

**Taraba State School of Health Technology, Takum** **2013 - 2016**

Instructor/Lecturer

|  |  |
| --- | --- |
| **Federal Medical Centre, Jalingo, Taraba State** Record Officer (On contract)   | **2014 - 2015**  |
| **National Youth Service Corps (NYSC)**   | **2013 - 2014**  |

Federal Medical Centre, Jalingo, Taraba State

Record Officer

* **EDUCATION QUALIFICATION**

Ahmadu Bello Univerdity Teaching Hospital, Zaria, Kaduna State

**Higher National Diploma (HND) in Health Information Management**

School of Health Technology, Idah, Kogi State

**National Diploma in Health Technology**

Government Day Secondary School, Isanlu, Kogi State

**West African Senior School Certificate (WASSC/NECO)**

ECWA YELGEA Primary School, Mopo, Isanlu, Kogi State

**First School Leaving Certificate**

**PROFESSIONAL MEMBERSHIP**

Nigerian Institute of Management (NIM) 2013-2013

* **REFEREES**

**Babatunde Mobayo**

Commissioner of Police

Ekiti State Police Command 08186134989

**Lukman Mohammed**

Branch Manager

First City Monument Bank (FCMB)

Kachia Road Branch, Kaduna State

08035520469

**(Lukman.Mohammed@fcmb.com)**

**Idorenyin Udokpo**

Relationship Officer/Business Development Specialist

First City Monument Bank – FCMB

Jalingo Branch, Taraba State

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**(Idorenyin.Udokpo@fcmb.com)**