

Wasilat Omotayo Ibiyemi

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Professional summary

CAREER SUMMARY

A committed and driven B.Tech. Mathematics Graduate with sound understanding of Mathematics, coupled with vast knowledge in information and communication technology, utilizes sound organization and planning skills to deliver assignments within set time-frames and to a high-quality standard. Also possess a strong leadership quality, team player, excellent communication and interpersonal skills, creative and analytical thinking ability.

Skills

- Analytical Skills
- Good interpersonal relation skills
- Good communication skills
- Presentations skills
- Research
- Time management
- Problem Solving
- Calculative

Key IT Skill

- Microsoft Office
- Online Sales and Marketing
- Digital Content Development (social media, blogs)
- Call Center Operations (Customer Service Support).

Work History

Account Officer

03/2021 till date

Xtrakem Services

- Updating customer's sales record
- Tracking Customer's outstanding payment(s)
- Preparing weekly journal voucher for account profitability
- Tracking of company's expenses

Teacher (NYSC)

2020 to 2021

IPS Nationwide, Oshogbo, Osun State.

- Taught Mathematics, prepared lesson plans and curriculum, administered tests/examinations and evaluated results.
- Assisted with the smooth running of the school by working with the administrative units of the school.

Ibolo Microfinance Bank, Offa, Kwara State

- Depositing customer's money and posting their teller(s).
- Cheque posting, money transfers and handling of treasury bills.
- Manage new customers account (opening, card issuance and account maintenance).
- Attend to customer's enquiries in a polite manner either via the telephone or at physical engagement.
- Promotes the bank's online presence via the use of social media.

Certifications

- National Youth Service Corps 2021
- Adams schemes for solving First Order Ordinary Differential 2019

Education

Bachelor of Technology: Mathematics 2019
Federal University of Technology, Minna, Niger State.

National Examination Council 2011
Offa Grammar School, Kwara State

Bio-data

Gender: Female

Marital Status: Single

Nationality: Nigeria

References

MR. ADEJUMO ROTIMI (08128171952)

Director, IPS Nationwide,

MR. DELE OLAWOYE (08036295337)

Managing Director, Ibolo Microfinance Bank,