

# Priscilla Iriagbonse AIROHI

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## **EXECUTIVE SUMMARY**

A young professional that is passionate about using enabling research policies and technology to improve on the macro-economic environment. She has garnered modest experience in research, public policy analysis, monitoring and evaluation, data management and project management. She has handled projects relating to budget reforms, policy advice, technical assistance and training services to Nigerian Federal and State government, International Development Agencies such as Mastercard Foundation, and the World Bank.

## **EDUCATION**

2019-2021 M.Sc. Economics (in view) Nigerian Defence Academy, Nigeria (First Class)  
2012- 2016 B.Sc. Economics, Ibrahim Badamasi Babangida University, Lapai. (Second Class Upper)

## **PROFESSIONAL AREAS OF EXPERTISE**

- Energy Economics
- Project Monitoring and Evaluation
- Applied Development Economics
- Macro Economics

## **SOFT SKILLS**

- Strategic Leadership
- Problem Solving
- Communication
- Self and organisational awareness
- Cross-cultural sensitivity
- Adaptability
- Digital Essentials

## **RELEVANT PROFESSIONAL EXPERIENCE**

**March, 2021 - date Preston Consults, Abuja, Nigeria**  
**Finance and Administrative Officer**

Leadership and management of administrative and financial activities in Preston Consults. Assisting management with planning, design, and development of policies and meetings that relate to modern and advanced approach.

Monitoring and analyzing government policies and performance as they relate to cross cutting governance objectives. Main Functions of the position include:

- Development, measurement and recommendation of performance measures for existing activities.

- Preparation of monthly, quarterly and annual financial report and briefing management.
- Responsible for procurement activities, maintenance of petty cash fund, processing of cash disbursements and employee expense reimbursements.
- Assist management in planning and designing programs and activities.
- Tracking and monitoring of resource needs and other material needs for carrying out financial and administrative tasks while achieving value for money.
- Minute writing for all staff general meetings.
- Ensure the completion of projects assigned to staff.
- Managing all correspondences (phone calls and email) to the firm.
- Managing the company's staff payroll and ensure adequate payment of salaries and all statutory and regulatory contributions (Personal Income Tax, Pension, Industrial Training Fund, Nigeria Social Insurance Trust Fund and Bureau of Public Procurement);

**February 2021 - date Research Analyst**

- Develop and review expressions of interest, request for proposals and concept notes for international projects.
- Organize and conduct research study; interview sessions with service delivery team for Development Partners, Federal Ministries and Agencies.
- Create detailed reports of findings; recommend changes and improvements based on research findings and reports.
- Develop Monitoring and Evaluation framework; data analysis, organize and store data for future research projects.
- Provide insights into the Nigerian political and economic space.
- Review firm's activities to find opportunities to incorporate best practice policies into organisation's structure.

**May 2018 – January 2021 Baseline Communication, Abuja, Nigeria  
Associate Editor**

- Prepared, rewrote and edited 10 articles per week to improve readability and impact.
- Monitored, analyzed, and reported on relevant aspects relating to information coverage and issues relating to government policies.
- Reviewed articles for grammar, spelling, punctuation, accuracy and compliance with quality standards.
- Reviewed reports and recommended changes to improve copy flow.
- Collaborated with graphics department to develop and implement visual elements.

**June 2017 - April 2018 Command Day Secondary School (Teaching), Rukuba, Plateau State, Nigeria (NYSC)  
Economics Tutor**

- Taught Economics to senior secondary students preparing for final examinations;
- Assessed the performances of the students and identified areas for improvement;
- Assisted the head of department with curriculum planning and implementation;
- Performed other tasks as directed by the principal and other school officials.

## **TRAININGS/PROGRAMS AND COURSES**

- 2021 Young Talent Program by Lagos Business School
- 2021 Forward Africa Program by Mckinsey Academy (Online)
- 2021 SheTrades Digital by the International Trade Centre (ITC)
- 2020 Pluralist Economics Workshop by Nile University, Nigeria.
- 2020 Common Future Conversation; Chatham House
- 2020 American Towers Corporation: technology for development; Digital skills
- 2020 Colab for Women Technical Track; UK-Nigeria Hub.
- 2018 International Strategic Management Institute.