CLARKE EJOOR SUNSHINE

No 33 Post Office Road Narayi High Cost, Kaduna.

08086703511, 07058402050

clarkesunshine2@gmail.com

**CAREER OBJECTIVE**

To work in a career promising organization where I would make significant contributions towards the organization growth, through diligent application of my innate abilities, academic, knowledge, work experience and skills, while receptive enough to learning new skills.

PERSONAL DATA

* Date of birth 14-02-1994
* Sex Male
* Marital status Single
* Religion Christian
* Place of birth Oviorie
* L.G.E.A Ethiope East L.G.E.A
* State Delta state,
* Nationality Nigerian.

**ACADEMIC QUALIFICATIONS AND INSTITUTION ATTENDED**

* Higher national diploma (HND) in Banking and Finance 2019 (Upper Credit)

Delta state polytechnic Otefe-Oghara

* National diploma (ND) in Banking and Finance 2015 (Lower credit)

Delta state polytechnic Otefe-Oghara

* S.S.C.E (NECO) 2012

Ovu Grammar School Ovu- Inland

\* F.S.L.C 2004

Betty Group Of School Oviorie

* NYSC discharge certificate 2021
* Professional post graduate diploma in project management 2021

CHARTERED INSTITUTE OF PROJECT MANAGEMENT

* Diploma in facility management 2021

CHARTERED INSTITUTE OF CONTRACT, PROJECT AND FACILITY MANAGEMENT

**PROFESSIONAL CERTIFICATE**

* Associate chartered institute of project management (CPM) (ACIPM)
* Project management professional certificate (PMP)

**OTHER CERTIFICATES**

* Certificate of Volunteer Service 2021

YOU CAN FOUNDATION (Kaduna)

* Certificate For Active Participation In Leadership And Conducting Effecting Meeting. 2021

ZETEO CITADEL CONSULT (Kaduna)

**TECHNICAL SKILLS**

* MS office
* Data entry and collation and analysis skills
* Numeracy skills
* Drafting, painting and sketching

**CORE COMPETENCIES**

* Communication skills
* Problem solving
* Information management
* Organization and planning skills
* Accuracy
* Persuasive ability
* Stress tolerance
* Interpersonal skill
* Customer service orientation
* Public speaking

**WORK EXPERIENCE**

* NYSC, Taught Economics and Financial Accounting. 2021

@ Great Helping Hand Foundation, Kaduna

* Charity And Gender CDS Group.

President (2021)

* Motherhood And Children World, Efurun

Sales Assistant (2015)

* GT Kitchen And Restaurant Ltd, Benin

Cashier (2016)

**SEMINAR ATTENDED**

* Active participation in leadership and conducting effecting meeting. 2021

**INTEREST AND HOBBIES**

Reading, traveling, playing chess, Football.

**References**

**MR. Salami Michael**

Program coordinator

Chartered institute of human resource management Kaduna

08062568521, 08116366729

**MR. Oluwatobi Olayinka**

Admin

Great helping hand foundation, Kaduna

08107935011