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| **professional summary**Reliable Personnel with the drive to succeed through dynamic interpersonal, time management and Financial Processing/Reporting skill. Offering 8+years of handling complex transactions in fast-paced settings. |
| **work history**Fund Transfer officer | Polaris Bank Nig. LTD Yola | Feb 2017 – Current* Salary processing for more than 50,000 staff strength on the payroll using Microsoft excel
* Processing of Government Tax, Revenue, and other payments on Pay-direct Platform.
* Handled Foreign currencies transaction and other Fund transfers quickly and efficiently.

Customer Service Officer | Skye Bank Plc Yola Branch | July 2015– February 2017* Effectively maintained inventory of correspondences, inter and intra bank and maintained inventory register for bank assets.
* Resolution of Customers complaint on ATM Debit and failed transfers etc.
* Keeping record of internal and external mails and sending monthly and quarterly report on activities in the unit.
* Highly confidential with sensitive with customers and organization information

**Student Industrial Training Scheme |** Adamawa State Specialist Hospital | Aug 2018 to Dec 2018 * Training to Ward Supervisors, Household mobilizers and Distribution.
* Provide continuous psycho-social support via regular follow-up meetings, establishing a relationship built on trust and confidentiality protocol especially for patients with Hiv and Aids and also with expectant mothers,
 |
| **REFREES*** Mr.Paul Yusuf Tumba

Pro Health InternationalYola,Adamawa State.07035872435.ypaultumba90@gmail.com. * Mrs Joy Adeyemo

Assistant Banking Officer,Polaris Bank Limited Yola,Adamawa State.08130711792.jadeyemo@polarisbanklimited.com |

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| **skills*** CIBN certified
* Grade A computer literate- typed 62wpm.
* Excellent driven attentive to details
* Smart and well organized team player reliable working alone with minimal supervision
* Fluent and Flawless in communication with English, Hausa and languages
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| bakorifkatu@gmail.com | 08069561083 |
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| **EDUCATION** |  |

**A LEVEL** |2014 to 2020 |Federal University Of Technology Yola|B.Sc (Community Health, Second Class Upper)**A LEVEL |**November 2019|Professional Conduct and Ethics certification |CIBN **A LEVEL** |2011 to 2012| Federal Polytechnic Mubi | National Diploma in Science Laboratory Technology, (Distinction)**O LEVEL |** 2003 to 2009| Federal Science and Technical College Jalingo | NABTEB |
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