

ABRAHAM BOYE WISDOM

NO. 10 LIBYA STREET BARNAWA, KADUNA STATE

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PROFILE STATEMENT

I am a recent graduate in Business Administration and Management with training and certifications in Human Resource Technology, Project Management, Quality Control, Occupational Safety, Organizational Development, and Personal Effectiveness. I have developed myself in these areas to be effective and efficient in an organization.

SKILLS AND CAPABILITIES

- Project Implementation
- Productivity Improvement
- Interpersonal Skill
- Personal Effectiveness
- Organizational Development
- Managing for Boss
- Customer Retention
- Attitudinal Development
- Human Resource Technology
- Brand Enhancement
- Quality Control
- Leadership Development
- Job Analysis
- Office Technology
- Work Ethics
- Time Management
- Microsoft Office
- Corporate Communication
- Crisis/ Risk Management
- Innovational Management
- Integration Management
- Problem Solving
- Facility Management
- Cost Management

CERTIFICATIONS AND AFFILIATIONS

2019 Human Resource Management (SHRM)	Imperial Dimention Business School (IDBS)
2019 Project Management (CAPM)	Quality Management Career Centre (QMCS)
2019 Personal Effectiveness	The Human Resource Advisor
2019 Health, Safety and Environment (COSS)	Quality Management Career Centre (QMCS)
2019 Innovation Management	Business in a Box (B.I.A.B)
2019 Office Technology	Imperial Dimention Business School (IDBS)
2019 Organizational Development	Performance Improvement Network (PIN)
2019 Leadership Development	Mentors International

EDUCATION

- 2015 HND in Business Administration and Management Kogi State Polytechnic, Lokoja
- 2012 ND in Business Administration and Management Kogi State Polytechnic, Lokoja
- 2010 General Certification Examination (GCE)
- 2009 SSCE Bassa Nge Anglican Grammar School, Gboloko, Kogi State
- 2003 FSLC Bassa Model & Primary School, Gboloko, Kogi State

BIO DATA

Date of Birth: February 14th 1990
Sex: Male
Nationality: Nigerian
State of Origin: Kogi
Local Government Area: Bassa
Religion: Christianity

ACCOMPLISHMENTS

2017 - Successfully managed the affairs of NYSC Road Safety Club in Birnin Gwari Local Government Area, Kaduna State.

WORK EXPERIENCE

2017 - 2018 Class Teacher (NYSC) in Government Science Secondary School Birnin-Gwari, Kaduna State.

INTERESTS AND HOBBIES

Reading, Music

REFEREES:

Dr. David Immanuel
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