

OLUSOLA MARVELOUS ODUNOPE

No 15, Liberty Road, Ibadan, Oyo State.

olusolamarvelous@gmail.com | 08129096123, 08073181837

PERSONAL PROFILE

- Date of Birth : 4/12/1997
- Marital Status : Single
- Nationality : Nigerian
- Known Languages : English and Yoruba

EDUCATION

- **University of Ilorin, Ilorin, Kwara State.** 2019
B.Sc. Economics
Second Class Honour
- **St. Francis' Catholic College Oyo, Oyo State.** 2014
Secondary School Certificate Examination (SSCE)
- **Kiddies King Comprehensive Nursery and Primary School, Oyo, Oyo State .** 2008
Primary School Leaving Certificate

ACHIEVEMENTS & AWARDS

- 2020: NYSC Discharge Certificate (National Youth Service Corps), Ibadan, Oyo State.
- 2020: Professional Qualification in Basic First Aid/CPR Under ("Novélie Center Professional Training Company").
- 2020: Professional Qualification in Environmental Impact Assessment under ("Department of Petroleum Resources").
- 2020: Professional Qualification in HSE Levels 1,2&3, under ("The British International Safety Organisation").

SKILLS

- Personal Skills: Honesty with high degree of integrity, ability to adapt to new technology, ability to work under pressure and produce excellent result and ability to assume higher responsibilities with greater challenges. A self-starter with lots of drives, initiatives and dynamism with self motivation and result oriented.
- Organizational Skills: Excellent communication and interpersonal skills, excellent customer relations skills. Ability to work within a defined management frame work and share ideas and excellent team work spirit.
- Computer Skills: Good knowledge of general computing with greater Proficiency in Microsoft word, Microsoft Excel and internet.

CAREER OBJECTIVE

To efficiently and effectively use my personal and organizational skills in finding means of acheiveing the organization goals with persistence, determination, honesty, integrity and willingness to perform other acts that is beneficial to the organization.

INTERESTS

- Interested in Banking industries, Multi-national companies, Technological Firms, School's/college's and Government parastertals

PERSONAL STRENGTHS

Self-confidence, Honesty, trustworthiness, kind, Patient and Respectful, Motivated and self disciplined.

EXPERIENCE

- **The Awe Polytechnic** 2017 - 2018
Awe, Oyo State .
Personal Assistant to the Registrar
- **Pajoga Security Services** 2018 - 2019
Fagba, Lagos State.
Secretary
- **Baptist Secondary School** 2019 - 2020
Oke Ado , Ibadan, Oyo State .
National Youth Service Corps (NYSC)
Class Teacher
- **Sun Natha-Alade & Partners** 2020 - Date
No 65, Opp Dikat House, Ring Road, Ibadan, Oyo State
Legal Secretary

REFERENCE

Mrs Olajumoke Olusola (Civil Servant) - "Oyo State Ministry of Education "

Oyo , Oyo State.
jummy.awepoly@gmail.com
08085468338

Okunola Emmanuel (Business Development Manager) - "Opay QR, Ilorin"

Ilorin, Kwara State.
ayinlagbemi12@gmail.com
0803 917 8270

Mr Richarmond Natha-Alade (Barrister) - "Sun Natha-Alade & Partners "

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