

UFOLA MENYAGA

No. 112 Malan Rabiu Maitumaki Street, Kurna Baban Layin Kano State, ,
08116447494/08031999398 | menyagaufola@gmail.com

PERSONAL STRENGTHS

A Hardworking and committed graduate who is able to work well as part of a team as well as under own initiative. Has excellent communication skills and able to liase with colleagues and customer in a professional manner. Trustworthy and reliable and able to follow instructions to maintain a high work output with great accuracy and efficiency. Always smartly presented, easy to get on with and has excellent timekeeping skills.

PERSONAL PROFILE

- Date of Birth : 05/06/1994
- Marital Status : Single
- Nationality : Nigeria
- State of Origin : Kogi State

EDUCATIONAL QUALIFICATIONS

- **Federal Polytechnic Bauchi**
HND Mass communication

2018
- **Abubakar Tatari Ali Polytechnic Bauchi**
OND Mass communication

2013
- **Community Secondary School Umomi**
WAEC/ NECO

2011

SKILLS

- Problem solving
- Reasoning

PROFESSIONAL COURSE ATTENDED

- Human Resources Management. (HRM)
- Emotional Intelligence and Conflict Management. (EICM)
- Customer service Management. (CSM)

WORK EXPERIENCE

- **FCMB MFB**
(Loan Officer)

August 2021 - Till Date

Mobilisation.
Disbursement and
Collection

- **UWABSON COMPUTERS** 2020 - 2021
(Sales Associate)
Selling of kinds of Laptops and Desktop.
Selling of system software
- **GOVERNMENT GIRLS SECONDARY SCHOOL, TIGA** 2019 - 2021
(NYSC Tutor/ Class Teacher)
Plan and implement educational activities and event.
Develop and issues educational content including Notes, Test and assignments.
Supervise classes to ensure all students are learning in a safe and productive environment
- **QUEEN SUPERMARKET RUMUOKORO, PORTHARCOUT** 2014 - 2015
(Sales Representative)
Answering client questions about credit terms, products, prices and availability.
Giving sales presentation to a range of prospective clients

COMPUTER LITERACY

- **Microsoft word, Microsoft Excel and power point.**

HOBBIES

- Brainstorming, sorting the internet, Networking Traveling.

REFERENCE

USUWA OZOR - "OZORUSUWA NIG.LTD"

Director
08037066013

MICHEAL ABDUL - "TEC CONSTRUCTION COMPANY"

ENGINEER
08033343135