**ORURUWA AMARACHI JULIET**

 No. 25 Femowei crescent phase 3 FHA, Kubwa Abuja

 Tel: 08063099609,

 Email: amara11juliet@gmail.com

**CARRER OBJECTIVES:**

To contribute to the growth and achievement of organizational goals through untiring commitment, total devotion, capacity building, career development, team spirit and job satisfaction.

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**PERSONAL DATA**

Date of birth: 4th November, 1986

Marital status: Married

Sex: Female

State of origin: Abia State

Nationality: Nigerian

Religion: Christianity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERSONAL AND TECHNICAL SKILLS:**

* Good communication skill with ability to work effectively in a team.
* Ability to work with minimum supervision.
* Self motivated and target oriented.
* Ability to express technical information in a creative and simple manner.
* Ability to organize and achieve set objective within a set timeline.
* Computer Proficiency

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**EDUCATIONAL QUALIFICATION WITH DATES**

* Enugu State University of Science &technology, Nigeria.

(*National Diploma in Public Administration (Upper Credit),) 2007*

* University of Abuja (B.Sc. Political science (2nd Class upper) 2015
* Ansarudeen grammar school Surulere, S.S.C.E 2004
* Mbubo Community primary School Isiala Ngwa F.S.L.C. 1997

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**OTHER EDUCATIONAL QUALIFICATION/ TRAINING WITH DATES**

* Beera Computer School Certificate in data processing 2010

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**WORK EXPERIENCE**

**Fidelity Bank Plc:** March 2012 till date

**Unit:**  Teller, Customer service .

**RESPONSIBILITIES:**

* Tellering Operation (cash receipt and Payment)
* Daily ATM Balance Reconciliation
* Customer relationship management
* Fund transfer Services
* Customer service
* Transaction Call Over
* Account Opening and Documentation etc.

**Visa Micro Finance Bank**: November 2011 – Feb 2012

**Unit:** Marketing

**RESPONSIBILITIES:**

* Credit Structuring
* Customer relationship management
* Product development and branding support
* Products and services marketing

**Jorachel International:** January – August 2008

**Unit:**  Sales

**RESPONSIBILITIES:**

* Direct Product marketing
* Relationship management

**Ose Ventures Limited:** May 2004 – Dec 2005

**Unit:**  Sales

**RESPONSIBILITIES:**

* Direct sales agent
* Relationship management

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**HOBBIES:**

Reading, meeting people and listening to music

**REFEREES:**

 **Mrs.Ifeoma Obi**

Head of Operation,

 Fidility Bank Plc, Area 8 Branch.

 08037893251

**Mr. Stanley Numor**

Great ventures limited

No. 1 Cole street ojuelegba surulere

Lagos state.

08034925792.