**MALACHY, BERDDETTE ALEXIS**

Bmalachy26@gmail.com

07035214428

**PERSONAL DETAILS**

**NAME:** Malachy, Bernadette Alexis

**GENDER:** Female

**D.O.B:** March 25, 1992

**LGA:** Mkpat Enin

**STATE:** Akwa Ibom

**NATIONALITY:** Nigerian

**MARITAL STATUS:** Single

**OBJECTIVE**

Pursuing opportunity which will enable me to grow professionally while effectively utilizing my versatile set skill to help promote the organization and exceed team goals.

**EXPERIENCES**

**Marketer** Access bank Plc - November 2020-January 2021

* Generating awareness to the public about the bank’s product
* Building a strong relationship between the bank and it customers

**Accounting Teacher** Eleyo High school Ikere Ekiti State-Nov. 2019-Oct 2020

* Prepare and deliver lectures to undergraduate on topics such as financial accounting, principles of marketing and operations management.
* Evaluate and grade students’ class work, assignments and papers.

**Cashier** Mckay supermarket Abak Road, Uyo - Feb. 2018-Oct. 2019

* Provides a positive customer experience with fair, friendly and courteous service.
* Registers sales on a cash register by scanning, itemizing and totaling customer’s purchases.
* Resolves customer issues and answers questions.

**Account Officer** Baamal farms Mkpat Enin L.G.A., Akwa Ibom State 2014-2016

* Supervises the financial book keeping and records of the organization
* Recording transactions, payments and expenses and processing invoices.

**EDUCATION**

**HND ACCOUNTING**

Akwa Ibom State Polytechnic Ikot Osurua - 2016-2018

**OND ACCOUNTING**

Akwa Ibom State Polytechnic Ikot Osurua - 2012-2014

**WEST AFRICA SENIOR SCHOOL CERTIFICATE**

Community Secondary School, Mkpat Enin - 2011

**WEST AFRICA SENIOR SCHOOL CERTIFICATE**

Loreto Girl’s Juniorate Abak, Akwa Ibom State - 2003-2009

**FIRST SCHOOL LEAVING CERTIFICATE**

Qua Iboe Church Primary School Mkpat Enin - 1998-2003

**SKILLS ACQUIRED**

* Marketing
* Teaching
* Creative problem solving skills