**FULL NAME: KAPU BENJMAIN**

**POST APPLIED FOR:** ICT Network Administrator

**PLACE OF BIRH:** Vandeikya

**DATE OF BIRTH:** 25TH December,1987

**NATIONALITY:** Nigerian

**STATE:** Benue

**LOCAL GOVERNMENT OF ORIGIN**: Vandeikya

**MARITAL STATUS:** Single

**NUMBER AND AGES OF CHILDREN:** None

**PERMENENT HOME ADDRESS:** Behind Chairman’s Quarters, Vandeikya

**CURRENT ADDRESS**: No.40 Vandeikya Street, High Level Makurdi

**PHONE NUMBER**: 09030818879

**E-MAIL:** benjaminkapu2019@gmail.com

**EDUCATIONAL INSTITUTION ATTENDED WITH DATES:**

1. Benue State University, Makurdi 2013 - 2018
2. University of Maiduguri, Borno State 2009 – 2011
3. NKST Secondary School, Gbagir, Ukum L.G. A 1999 - 2005
4. NKST Primary School, Gbagir, Ukum L.G. A 1993 - 1999

**ACADEMIC AND PROFESSIONAL QUALIFICATIONS OBTAINED WITH DATES:**

1. Bachelor of Science (B.Sc.); Computer Science 2018
2. National Diploma in Science Laboratory Technology 2011
3. Secondary School Certificate Examination (SSCE) ***-NECO*** 2005
4. First School Leaving Certificate (FSLC) 1999

**WORKING EXPERIENCE:**

1. **Employer: APIN** public Health Initiative

**Post Held:** Case Manager

**Date:** Till date

**Responsibilities:**

* Coordinate and provide care that is safe, timely, effective, efficient, equitable, and client centered
* Handle case assignments, draft service plans, review case closure
* Help clients achieve wellness and autonomy
* Facilitate multiple care aspects (case coordination, information sharing, etc)
* Help patients make informed decisions by acting their advocate regarding their clinical status and treatment options
* Develop effective working relations and coordinate with medical team throughout the entire case management process
* Arrange abeyances with social service, health and governmental agencies
* Tate the extra mile and interact with patients to keep track of their progress and to ensure satisfaction
* Record cases information, complete accurately all necessary forms and produce statistical reports
* Promote quality and cost-effective interventions and outcomes
* Assess and address motivational and psychosocial issues
* Adhere to professional standards as outlined by protocols, rules and regulations.

1. **Employer: APIN** Public Health Initiative

**PostHeld*:*** Data Entry Assistant.

**Date:** 12th November, 2020

**Responsibilities:**

* Preparing and sorting document for data entry
* Entering data into database software and checking to ensure the accuracy of data that has been inputted.
* Solving discrepancy in information and obtaining further information in incomplete documents.
* Creating data backups as part of contingence plan.

1. **Employer:** Sun-Net Computer Engineering, No. 1, Aliede Street, High-level, Makurdi.

**PostHeld*:*** Industrial Training (IT) Student.

**Date:**12-09-2016 to 13-03-2017.

**Responsibilities:**

* Trouble-shooting software related issues.
* Setting up and configuring wireless network and WI-FI on smart phones and computers for customers.
* Installation of Windows Operating System on customer’s computers.
* Basic IT skills acquired include; computer maintenance, computer networking, cyber security, windows server 2012 Operating System installation and configuration, VSAT installation and CCTV camera installation.

1. **Employer**: Starfield Nursery and primary schools, Makurdi.

**PostHeld*:*** Class Teacher/IT Officer

**Date:**2020.

**Responsibilities:**

* Computer Instructor
* Form Master of SSI Class- taking attendance of students in the school, identifying students’ challenges and reporting to the school management for appropriate action, computing students’ results etc.
* Organizing and conducting IT training for the teachers with the approval of the school management.
* Processing data for the school- type-setting of sensitive documents, management of school email account etc.

1. **Employer**: Search Modern secondary school, Gboko

**PostHeld*:*** Class Teacher

**Date:** 2012-201*3*

**Responsibilities:**

* Computer Instructor.
* Installation and configuration of computer systems.
* Providing technical support to staff.
* Processing data for the school- typesetting of sensitive documents.

1. **Employer:** Federal Medical Center Makurdi, Benue State***.***

**PostHeld*:*** Science Laboratory Technologist.

**Date:** 2010 to 2011

**Responsibilities:**

* Conducting and supporting scientific investigation and experiment.
* Recording and analyzing results of experiments.
* Collecting and testing samples.
* Demonstrating procedures.

Proficiency in the usage of MySQL in management and population of datasets from relational databases

* and excellent multi-tasking ability and self-motivated,
* Ability to work with little or no supervision.
* To analyse and discuss findings based on regular monitoring data,
* Provide technical support on M&E and evidence-based recommendations to the relevant Project Manager and Partners using M&E framework,
* Ensure that implementation of field activities adheres to National HIV/AIDS guidelines on monitoring and evaluation system,

**EXTRA-CURRICULAR ACTIVITIES:**

1. **Sports:** Tennis, Cycling and Gymnastics.
2. Academic research
3. Watching movies.

**REFEREES:**

**Dr. Aamo Iorliam**

Lecturer Computer Science Department, Benue State University, Makurdi.

*Tel 08036397224*

**Mrs. Akpehe Deborah**

Unicef makurdi

Tel 07033634961

**Accountant. Anyam Daniel**

IPPIS, Office of Accountant General of the Federation, Abuja

Tel 08162577877