**OLOKE OLASUNKANMI E.**



No 28 Fajuyi Road, Owo, Ondo State.

Email- olokesunky@gmail.com

Phone Number: 08067276299/08142261783

**PERSONAL DATA**

Date of Birth: 25th Sept., 1995

Marital Status: Single

Local Govt. Area: Owo Local Government Area.

State of Origin: Ondo State.

Discipline: Computer Science

Language Spoken: English and Yoruba Language

Nationality: Nigerian

Sex: Male

Next of Kin Name: Oloke Victor Ayomide

Post Applied for:.

***PROFILE***

***Olasunkanmi*** is a well-experienced and smart professional with hands-on experience in Computer science/ Data Analysis, networking, programming skill and team leadership. Self-motivated with clear understanding of general duties and transparent interaction. Great computer operating skills combined with recognized ability to resolve problems arising to ensure recurring business opportunities. A fun and friendly individual who is known for maintaining a professional environment in hectic situation. Ability to work in high volume fast paced environments.

**CORE COMPETENCIES**

|  |  |
| --- | --- |
| Information Analysis  Data Analysis  Microsoft office Suite | QC/QA  Analytical reasoning  Expansion data, data correction etc  Knowledge of Regulatory Standards |

**WORK EXPERIENCE**

**COMPUTER STUDY TUTOR (NYSC)**

Daddara Secondary School,, (DSS) Daddara, Kastina State Feb., 2012 - 2013

**KEY RESPONSIBILITIES:**

* Performed students background reviews to develop lessons based on students need.
* Earned positive verbal/written feedback from principal regarding classroom instruction and students learning success
* Combined discipline plan with effective measures and various lesson plans to increase concentration, participation and progress student accountability.
* Implemented students discipline measures, decreasing classroom disruptions
* Constructed corresponding lesson notes and using standard evaluation techniques to ascertain students' academic performance based on the lessons being taught.
* Used real life events and examples to pass knowledge of the topics being taught across to students.
* Marked and scored students' tests and continuous assessments.

**industrial training (i.t)**

**CAFÉ UNIT (DATA ANALYSIS)**

Federal Medical Centre, Owo, Ondo State. Feb. 2007- Feb. 2008

**KEY RESPONSIBILITIES:**

* Prepared computer system for customer usage.
* Maintenance and repairing of computer system
* Configuration of staffs laptops and desktop systems for browsing
* Prepared roster for attendant

**student industrial working experience schemes (siwes)**

**IBK computer at Oluwatuyi Akure, Ondo State**

Key Responsibilities:

* Arranging of file by keeping it in his appropriate place to avoid misplace
* Typing of correspondent that is given to me by my boss
* Attending to visitor that came to see my boss

**EDUCATION**

**HND Computer Science** (Upper Credit)

Rufus Giwa Polytechnic, Owo, Ondo State 2010-2012

ND Computer Engineering (Lower Credit)

Rufus Giwa Polytechnic, Owo, Ondo State. 2005 - 2007

**Diploma in Computer Application and Desktop publishing**

Shepherd Telecommunication, Owo, Ondo State 2011-2012

**Senior Secondary School Certificate**

Imade College, Owo, Ondo State. 2000

**RESEARCH WORKS**

**HND PROJECT:**

Text to speech, Voice Campus

(A case study of Rufus Giwa Polytechnic, Owo.)

**ND PROJECT:**

Repairing and Installation of Computer System

**SKILLS AND ATTRIBUTES**

To contribute immensely to the success story of my preferred organization and to work where there is opportunity for self improvement, development as well as to be part of a team of highly motivated professionals in a dynamic and challenging environment.

Computer: Microsoft Office and desktop Suite applications

Quick learner with good grasping ability, Action-oriented and result-focused.

Excellent Time management skill, communication skill, customer service skill, commitment, drive, self - starter (willing to take initiative rather than waiting to be told what to do) and ability to work under pressure

**PERSONAL SKILLS:**

* Both software and hardware Skills
* Repairing of printers and photocopy machines
* Leadership Skills
* Sense of Creativity
* Hardware installation and Repairing
* Special Skills in programming languages
* Special skills in Adobe Photoshop Design
* Special skill in computer packages like ms-word, ms-excel, power point e.t.c

Languages: English (Native)Yoruba

**REFEERES**

Referees will be provided on request

***OLOKE OLASUNKANMI E.***

***08067276299***