**MUHAMMED ISMAILA**

By Ado Junction, New Karu, Opposite ECWA II Church, Angwan Jikwoyi, Nasarawa State.

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**OBJECTIVE:**

To strive excellence and precision at all times, in all positions and circumstances prioritizing competitive advantage of the organization while enjoying Job.

**EDUCATION:**

Abubakar Tafawa Balewa University (ATBU), Bauchi.

B. Tech. Banking and finance (2011-2016)

Ebira Muslim Community College, Okengwe, Kogi.

National Examination Council (2000-2006)

Junior Secondary School Certificate (2000-2003)

Odemina Primary School Ogugu, Edo (1994-2000)

**PERSONAL PROFIL**

Date of Birth: 5th March, 1990

State of Origin: Kogi

L.G.A: Okene

Home Town: Okengwe

Marital Status: Single

Nationality: Nigeria

**WORKING EXPERIENCE WITH DATE:**

* Kaduna South Local Government, Kaduna

National Youth Service Corps (NYSC)

Position: Reconciliation Officer

Responsibilities:

* Raising of Vouchers
* Reconciliation of impress
* Casting of Impress

Period: 2017-2018

* Securities and Exchange Commission, Abuja (IT)

Position: Annual Leave Officer

Responsibilities:

* Intiation of Memos on Annual Leave of Staff and process

The Annual Leave Allowance for Staff

* Casting of Impress amounts and allocation of codes

Period: 2015-2016

* Diamond Bank (IT)

Position: Customers Care Representative

Responsibilities:

* Custodian of customers mandate file
* Opening account for customers
* Giving periodic statements of accounts holders
* Communicate to customers of any changes in a bank’s policy or practices
* Maintenance of customers mandate e.g change of signatories, change of rubber stamps, seals addresses etc

Period: 2015

* World Health Organization

Position: Polio Vacine Monitor

Responsibilities:

* Directly observed polio vaccine monitor

Period: 2017-2018

* Independent National Electoral Commission

Position: Presiding Officer

Responsibilities: To make sure electoral materials are been discharged judiciously

* Prime Pharmacy and Supermarket Store Abuja, Area 11

Position: Supervisor

Responsibilities: To ensure all daily activities are well done.

Period: 2018-2019

* AMECON Supermarket and Store

Position: Supervisor

Responsibilities: To ensure all daily activities are well done

Period: 2019-2020

* Nasarawa State Internal Revenue Service in Concept with Kokozum Global Limited

Position: Field Agent

Responsibilities: Sensitization and Collection of Data From the Shops Occupant Under Nasarawa State.

Period: 2021

**COMPUTER SKILLS:** Microsoft Office Proficiency

**PERSONAL PROFILE:**

* Good oral and written communication skills
* Ability to cope under pressure and get along easily
* Honesty and integrity
* Result oriented and forward looking
* Team player with an enviable analytical mind

**PUBLICATIONS:** Impact of capital market indices on the Nigeria Economic Growth.

A final year project

**HOBBIES:** Watching football, reading and Travelling

**REFEREES:**

**Prof. Salawu Ayemi Jibril**

Professor of Agricultural Economics

Agriculural Economics and Extension Programme

School of Agricultural and Agricultural Technology

Abubakar Tafawa Balewa University, Bauchi.

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[Ayemi123@yahoo.com](mailto:Ayemi123@yahoo.com)

**Alh. Usman Shuaibu Ozomata**

General Marketing Manager

Mama Fatima Supermarket Limited

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