

RALIAT YUSUF MUSA

Email: Address.queenrali417@gmail.com GSM: 08033547533, 08056875877

CAREER OBJECTIVES: To pursue and build a rewarding career in a challenging environment, and also to contribute immensely to the building of the reputable institution recognized globally, for innovation, superior performance and creating premium value for all stake holders.

PERSONAL DETAILS

➤ Nationality	Nigerian
➤ State of Origin	Edo state
➤ Date of Birth	8 th March, 1986
➤ Place of Birth	Auchi, Edo
➤ Marrital Status	Single
➤ Local Government Area	Etsako West
➤ Language Spoken	English, Hausa Auchi

INSTITUTIONS ATTENDED WITH DATES

➤ Ahmadu Bello University, (ABU) Zaria	2017
➤ Kano State Polytechnic	2015
➤ Kano State Polytechnic	2009
➤ Iyekhei Girls' Secondary School Auchi	2004
➤ ApkepkeModel Primary School	1998

QUALIFICATIONS OBTAINED WITH DATE

➤ Post Graduate Diploma (PGD) In View	
➤ Higher National Diploma	2015
➤ National Diploma	2009
➤ Senior Secondary School Certificate	2004
➤ First School Leaving Certificate	1998

ADDITIONAL CERTIFICATE

Diploma in Data Processing and Management (DDPM) Gate Way Computers, Kano

WORKING EXPERIENCE

A tutor in Buks International Schools during NYSC (2017)

A secretary in Goldforte Shipping and Aviation Services (2010)

RELEVANT SKILLS

- Computer literacy and conversancy with Microsoft Suit (Word, Excel and PowerPoint), Web Applications and the use of relevant applications for efficient delivery of service.
- Stress tolerant and Self-motivated with a strong desire to learn.
- Ability to work independently and within a team.
- Experienced in planning, teaching, monitoring and controlling activities.
- Ability to work as a regulator, with the courage to ensure compliance with laws.
- Ability to work in a multi-cultural environment.
- Good communication skills both written and verbal

INTERESTS

- › Planning Projects, Carrying out Research, Teaching, Reading, Meeting People, Scrabble, Sports, etc.

REFEREES

1. Suleiman Momoh Bello
Zonal Manager
XL Outstanding Limited
Suite 64-Nicol Luxury Hotel
Area II Garki Abuja
07088282811
Email: Suleimanbello75@gmail.com
2. Sani Shauibu
Resource Centre for Human Right and Civic Education
Email: Saam1206@gmail.com
08065305070
3. Femi Falana
CEO Farming cooperation
Kano
Email: Femifalana4u@yahoo.com
08033720571