**DICKSON BLESSING O**

E-mail: blessing.dickson88@yahoo.com

*Tell: 08060753995, 08062859547*

Unity Avenue Behind VIP lodge GRA Keffi, Nasarawa State

**CAREER OBJECTIVE**

To contribute substantially towards the realization of goals and objective of dynamic and reputable organization where hard work is recognized

**PERSONAL DATA**

SURNAME: Dickson O.

OTHER NAME Blessing

DATE OF BIRTH: 2nd July, 1993

# STATE OF ORIGIN: Abia

# LOCAL GOVERNMENT: Ikwuano

# MARITAL STATUS: Married

# SEX: Female

**INSTITUTION ATTENDED WITH DATE**

**Unity Primary School, Ejigbo, Lagos State 1996 – 2002**

First School Leaving Certificate (FSLC)

**Amuwo Odofin High School, Mile 2 Lagos State 2003 – 2007**

SSCE (WAEC)

**The Polytechnic Ile-Ife Osun State 2007 – 2009**

National Diploma in Mass Communication

**National Open University, Abuja 2019 – Till Date**

Bs.c Mass Communication

**SKILLS/CAPABILITIES**

* Excellent writing and Interpersonal Communication Skills,
* Financial/Mass Communication Skills
* Human resource Management Skills
* Advocacy and Community Dialoguing skills,
* Counseling Skills
* Proficient in the use of Computer Packages such as MS Word, Power Point and Excel

**ATTRIBUTES AND VALUES**

* Creative and Innovative with stress management ability
* Result and Time Oriented
* Great Team Player with excellent interpersonal relationship ability
* Accountable and transparent
* Passionate and hardworking
* Honesty and Integrity

**WORKING EXPERIENCE**

**August 2011 - December. 2012 Peace Micro Finance Bank Ltd, Abuja.**

 **Customer Service Officer/Cashier/Marketer**

* Paying teller
* Prepare monthly, quarterly and annual reports for the operation teams.
* Receiving and posting of cash.
* Cheque issuance and confirmation.
* Marketing of bank product and services.
* Packaging loans, request of documentation.
* Providing customer with information relating to e-product and services.
* Inventory taking and stock control
* Assisting the team function, such as level record management. Etc

**March 2013 - May 2016 Sterling Bank Plc (Teller)**

* Assist the head of operation support (HOS) to balance petty cash expenses
* Account opening, scan of mandate, retrieve of dormant account
* Paying and receiving teller

# REFEREES

# Mrs Catherine Enwegbara

Head of Operation Sterling Bank Kado, Abuja

*08092328210*

# ARC. Michael Omosewa

Distributor Trade Officer Unilever NIG. PLC Gwarimpa, Abuja

 *08062859547*

* **Mr Michael Ndibe**

PA to the DMD Key Stone Bank, Executive Office MKO Abiola House CBD Abuja.