

**Mobile:** 09065604478,07088219762

## **OTEIKWU ELIAS ICHEKANI**

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To work and build a career in a challenging organization where potentials are fully explored and utilized for the optimal benefit of self, organization and the society at large.

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**Contact Address:** 6<sup>th</sup> Avenue along Charleyboy street, Gwarinpa. FCT

**E-Mail:** [oteikwuelias@gmail.com](mailto:oteikwuelias@gmail.com)

### **WORKING EXPERIENCE:**

**Organization:** Golden Age Group of Company

**Position:** Staff

**Responsibilities:**

- Production of table water bottles

**Organization:** Niger State Ministry of Agriculture and Rural Development.

**Position:** Office Assistant

**Responsibilities:**

- In charge booking meetings
- Office receptionist
- In charge of keeping confidential office records

**Organization:** UBA PLC

**Position:** Direct sales executive

**Responsibilities:**

- sales of bank products
- account opening

### **PERSONAL DATA:**

Date of Birth:	1st March, 1994
Place of Birth:	Kurmimashi, Kaduna State
Sex:	Male
Marital Status:	Single
State of Origin:	Benue State
L.G.A:	Ogbadigbo
Town:	Owukpa
Nationality:	Nigerian

**EDUCATION:**

**INSTITUTIONS ATTENDED WITH DATES:**

- Ahmadu Bello University, Zaria. 2013-2017
- ST. Joseph's Secondary School, Ichakwu. 2007-2013
- Divine Royal School, Chanchaga. 2001-2006

**CERTIFICATES OBTAINED WITH DATES:**

- Certificate of National Service (NYSC) 2020
- Bachelor of Science (Education) Agricultural Science 2017
- Senior Secondary School Certificate. 2013
- Primary School Leaving Certificate. 2006

**PROFESSIONAL CERTIFICATE:**

- **Tex Computer Institute**  
Diploma in Data Processing and Desktop Publishing
- **Advance Learning Interactive System Online (ALISON)**  
Tourism – Marketing and Promotion

<b><u>CORE COMPETENCIES</u></b>	<b><u>PERSONAL INTERESTS:</u></b>
<ul style="list-style-type: none"><li>• Target Oriented</li><li>• Good Oral and written skills hence; ability to communicate effectively.</li><li>• Good Team player</li><li>• Ability to work with little or no supervision</li><li>• Good Interpersonal and Human Relations skills</li><li>• Ability to Adapt and Develop fast.</li></ul>	<ul style="list-style-type: none"><li>• Reading</li><li>• Football</li><li>• Watching documentaries,</li></ul>

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**PROFESSIONAL REFERENCES:**

<p><b>1. Monday Solomon Jacob</b> Director Federal Ministry of Health Abuja <b>Phone No:</b> 08058295924</p>	<p><b>2. Mrs Uruma Agwu</b> Director Niger State Ministry of Education Minna, Niger State <b>Phone No:</b> 08036586822</p>
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