

ELEDO, UGONMA ADYLIN

Address: 38 Peace Estate Oyigbo West, Rivers State.

Mobile: 08136881312, 08029392514

Email: ugonmaeledo@gmail.com

CAREER OBJECTIVES: To exhibit my healthy blend of integrity, thoroughness, efficiency, good leadership qualities and intelligence in your organization. I am a result oriented and ethical professional with a HND Result in marketing from Federal Polytechnic Oko Anambra State. I graduated in 2015 and have substantial knowledge in marketing and administrative.

PERSONAL DETAILS:

Sex: Female
Date of Birth: 21st March 1989
L.G.A of Origin: Ikeduru
State of Origin: Imo State
Nationality: Nigerian

EDUCATION AND CERTIFICATE ACQUIRED:

Federal Polytechnic Oko Anambra State. 2015
Higher National Diploma in Marketing. (Upper Credit).

Federal Polytechnic Oko Anambra State. 2011
National Diploma. (Lower Credit).

St. Peter's Vocational College Nkwogwo Aboh Mbaise, Imo State. 2008
National Business and Technical Examination Board (NABTEB).

School Road Primary School II. 2001
First School Leaving Certificate (FSLC).

WORK EXPERIENCE:

De'tech Aluminum Company
Ekeaharia Junction Mbaise Imo State
Position: Secretary/Accountant. 2008 -2009

S.C Industrial Gas Manufacturing Company (6 Months Industrial Training)

Igbo-eche off Eleme Junction Rivers State.
Position: Inventory Department. Sept 2011- March 2012

Senior Secondary School G.S.S Oyigbo Rivers State.

February 2016 –Jan 2017

Job specification: (National Youth Service corps)

- civic education
- conducted continuous assessments and graded examination papers

Fruitful Futures Int School.

150 Poultry Road Oyigbo West Rivers State

Position: Secretary, Civic Education and Business Studies Teacher

April 2018- March 2020

Access Bank Plc Oyigbo 1, Port Harcourt, Rivers State.

Job Role: (Relief) Customer Care Service

May 2020-Sept 2020

Access Bank Plc Oyigbo 1, Port Harcourt, Rivers State.

Job Role: (Relief) Teller

October- December 2020

Access Bank Plc Oyigbo 2, Port Harcourt, Rivers State.

Job Role: (Relief) Customer Care Service

January 2021 till date

SKILLS/ COMPETENCE:

- Team work and possess team spirit
- Ability to adopt to new and challenges environments quickly
- Excellent verbal and writing communication skills
- Fast learner

HOBBIES: Reading, Research and Dancing

REFEREES:

Mr. Jude Emeruwa

Branch Manager Insurance PLC

62 Aba/Owerri Road Umungasi, Aba Abia State.

08033105498

Mrs. Benita Ezeala

Branch Manager Access Bank Plc Oyigbo 2

Oyigbo, Port Harcourt, Rivers State.

08186127812

Mr. Ihesiaba Silas Chinonso

Director Fruitful futures International School,

Poultry Road, Oyigbo West Rivers State

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