**KABIRU AKOR**

Address: Corner Shop House, Police Station Road, Opposite Phase 1 Primary School, Nyanya, Abuja.

akorkabiru@yahoo.com, akorkabiru@gmail.com

07067109926, 08084249236

**Career Objective**

Seeking a challenging career with a progressive organisation that provides an opportunity to capitalize on my knowledge, technical skills and abilities, learning and developing on the job and ultimately contribute to the attainment of the mission and vision of an organisation.

**Bio Data**

Date of Birth: 4th October, 1993

State of Residence: Abuja, Nigeria.

Nationality: Nigerian

State of Origin: Kogi State

Marital Status: Single

Hobbies: Playing Chess, Sighting.

**Professional Experience**

**Role: Insurance Adviser**

*Leadway Assurance Company Limited, Amino kano Cresent Wuse 11, Abuja. / October 2021 – Present*

* Marketing the company’s Savings, Investment and Risk based products to prospecting clients by word of mouth, use of social media and other sources to make sales and meet up target*.*

**Role: Call Centre Agent**

*One Network Integrated Links Limited, Life Camp, Abuja. / August 2021– October 2021*

* Telemarketing of products to prospecting clients and meeting up sales target, also helped in coaching other agents to also meet up with their targets.

**Role: Data Entry**

*Matrix Health consults, Kado Estate, Abuja / June 2018 – December 2018*

* Data entry team member for a project on the digitization of the Katsina state ministry of health for ease of planning, accurate documentation and development of the heath sector in the state.

**Role: Support Staff, National Youth Service Corp;**

*Raw Materials Research and Development Council, Herbert Macaulay Way, Maitama, Abuja*/*August 2017 – June 2018*

* Contributed in on-going research proposals, compiled data and prepared papers for consideration in reviews presented to management staff.
* Also contributed in the write-up of technical briefs and articles published in the Council’s annual update.
* Prepared daily memos, reports, and other documents using Microsoft Excel, PowerPoint and word.
* Received/dispatched incoming and outgoing mails.
* Attended to guests and visitors.

**Role: Intern**

*Nigerian National Petroleum Coperation, Central Business District, Garki, Abuja / May 2015 – Dec 2015*

* Contributed in the write-up of technical briefs on various professional disciplines to be used as an information bank where staffs can source first-hand information and update their knowledge.
* Monitored and documented industry statistics and followed trends in trade literature.

**Community Service**

**AD-HOC STAFF (RECORDER) for the Covid-19 Mass Vaccination Campaign**

*National Primary Health Care Development Agency / November 2021 – January 2022*

* Responsible for the Registration, Documentation, Verification and Updating of client’s records on the Electronic Management of Immunization Data System.

**Educational Background**

**Federal University of Technology Minna**

*Minna, Niger State*

*Bachelor of Technology (B.Tech.) Industrial Chemistry, (October 2016)*

* GPA 3.2/5.0

**Relevant Skills**

* Self-motivated, Dedicated, Willing and Fast in Learning with a Drive for Success.
* Critical Thinking/Problem Solving Ability.
* Ability to Multitask and Work Effectively with Little or no Supervision.
* Proficient in Communication and Excellent Interpersonal Relationship.

**Additional Certifications**

* Basic Course in Oil and Gas Commercial Evaluation Training Certificate.

*NNPC Intern In-house Training.*

* Health Safety and Environment Training Certificate.

*Exford Global Consult Lt.*

* Project Management Professional Training Certificate.

*Exford Global Consult Lt.*

* Human Resource Management Training Certificate.

*Exford Global Consult Lt.*

**Referees**

Referees will be made available upon request.