

IHEANACHO CYNTHIA CHINASA

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PROFILE

Iheanacho Cynthia Chinasa holds a B.Sc. (Accounting) degree from the University of Nigeria, Nsukka with a Second Class Honours (Upper Division). She is very vast in book keeping, financial management and analysis, financial and corporate reporting, inventory management, cost accounting, bank and account, reconciliation, auditing, sales, customer service and quantitative analysis.

She also has a basic knowledge of digital marketing using Facebook and Instagram ads. Cynthia has a strong foundation in teamwork, multi-tasking and has a drive for results, versatility and can adapt under unsuitable working conditions. She also understands the importance of keeping to deadlines.

OBJECTIVES

To put in my utmost best by listening and taking instructions towards the achievement of organizational goals. To be able to work as a team under strict working conditions and tight deadlines.

PERSONAL DETAILS

Date of Birth: 2nd June, 1995

Sex: Female

Nationality: Nigerian

State of Origin: Imo

Local Govt. Area: Njaba

Religion: Christianity

EDUCATIONAL BACKGROUND

- **National Youth Service Corps** 2018- 2019
- **University of Nigeria, Nsukka, Enugu State** 2012-2016
B.sc (Accounting)
- **Holy Rosary Secondary School, Orlu, Imo State** 2005-2011
Senior Secondary School Certificate (SSCE)
- **Mater Amabilis Nursery & Primary School,** 1996-2005
Isunjaba Imo State
First School Leaving Certificate

PROFESSIONAL PROFILE

- Discharge Certificate in National Youth Service Corps 2018-2019
 - Certificate in Basic Peachtree & Tally ERP. 9 (US Edition) 2012
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WORK EXPERIENCES:

Novel Mega Ventures, Ikeja, Lagos State 2008-2009
Post Held: Sales Attendant

Suberb Innovators Touch Limited, Enugu State 2017-2018
Post Held: Customer Care

National Youth Services Corps 2018-2019
*Sonmori Senior Comprehensive High School,
Ifako Ijaiye, Lagos State (PPA)*

LANGUAGES:

English and Igbo

SKILLS

- Critical thinking skills
- Ability to meet deadlines
- Ability to work under pressure
- Customer service
- Sales
- Digital Marketing using Facebook and Instagram ads
- Financial reporting & analysis
- Auditing
- Book Keeping
- Account Reconciliation
- MS Office Suite
- Forex Market Analysis

INTERESTS/HOBBIES

- Reading
 - Travelling
 - Writing
 - Sports
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REFEREES:

MR. ISONG .A. UDOM

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HON. DANIEL IHEANACHO

The Chairman,
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Njaba L.G.A,
Imo State.
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