Date of Birth: 5th April, 1996

Sex: female

Marital status: Single

State of Origin: Rivers State

Local Govt. Area: Emohua

Nationality: Nigeria

Phone: 08146519176

Address: No. 12 Ekwe Street, Mile 3 Diobu,

Port Harcourt, Rivers State, Nigeria.

Email: [igwechinwendu35@gmail.com](mailto:igwechinwendu35@gmail.com)

**IGWE**

**CHINWENDU (PGD in Accounting and Finance in view)**

**Career Profile:** I give my strategic insight and scope in any field of activity I find myself,I adjust to changes arising from the need of the organization coping with the strain of rush hour or peak period. I have good inter personal analytical thinking skills which allows me take challenges with minimal supervision and strong general management and problem solving competence. I am capable of working in a very busy environment and support subordinate and superior offices.

**Relevant Skills: Excellent Communication Skills Leadership Skills**

Ability to communicate effectively Influencing and interpersonal and in writing forms motivating

People. Achieve set goals

**Effective Management Skills Good Interpersonal Skill**

Can organize project, people Able to relate with people resources in a simple and

Understanding manners

**Competences: Problem Solving Counseling**

Can solve problem, tolerate Delivering knowledge stress and push forward solution to client.

**Education and Ken Saro-Wiwa Polytechnic Bori, Rivers State.**

**Qualification:** Higher National Diploma Upper Credit in (Accounting) 2018

**Rivers State Polytechnic Bori, Rivers State.** 2015

National Diploma (ND) Lower Credit in (Accounting)

**Community Secondary School, Omudioga** 2012

West African Examination Council (WAEC)

**State Primary School 2, Elele** 2006

First School Leaving Certificate (FSLC)

**Work Experience:** NYSC Service Year 2019

Community Secondary School, Wase, Wase L.G.A,

Plateau State.

National Youth Service Corps.

Corps Member: The Corper’s Liaison Officer (C.L.O )Performed administrative support

task As well as receiving of

deposit and payment local allowance.

**Experience: Chinag Tech Co. Nig**

**Port-Harcourt. (Secretary)** Performed secretarial functions 2020

Hilltop International Model Academy, Bauchi State 2020- 2021

Sabon Kaura, Bauchi state.

Position:(Business studies, Economics and Accounting teacher)

**Training Attended:** Project Management British Training Centre Jos,

Professional Plateau State 2019/2020

Health Safety Environment British Training Centre Jos, Plateau State. 2019/2020

**Hobbies:** Learning, Travelling and Teaching

**Referees: Mr. Okedi Uchechukwu**

**Mobile mopol 18**

**Rivers State.**

**07066813584**

Engr**. Michael Chinedu**

CEO Micky Technology

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