**MUSTAPHA, ISMAIL BABATUNDE**

No. 335 Rikkos New Layout Gwomg Jos North, Palteau State

Plateau State

Tel: 07036171231

E-mail Address: **mustapha9ismail@gmail.com**

**OBJECTIVE**

To build a fulfilling lifetime career, rendering quality service in a first-class organization towards the attainment of its goals and add optimal value to any institution in which i serve with diligence, hard work, discipline and integrity.

**BIO-DATA**

Sex: male

Marital Status: Single

Date of Birth: 6th May, 1995

State of Origin: Kwara

Local Government: Ilorin L.G.A

Place of Birth Plateau State

Nationality: Nigerian

Religion: Islam

Language Spoken: English, Hausa, Yoruba

**INSTITUTION ATTENDED**

**Unguwar Borno Primary School, Bauchi**  1998-2004

**Effective International Colledge, Jos**  2004-2010

**Federal Polytechnic, Bauchi** 2010-2012

**QUALIFICATION OBTAINED**

**First leaving School Certificate** 2004

**Senior Secondary School Certificate (SSCE)** 2010

**Diploma in Public Administration** 2012

**WORKINGEXPERIENCE/CAREER PROGRESS**

**Jafimashe & Sons Nigeria Limited, Abuja** – Secretary 2013 – 2014

**Plateau State Agricultural Development Program (PADP)** – Clerk 2011

**Ola twins communication, Jos** – Secretary 2012

**Hamaz Communication, Bauchi –** Accounting Officer2017 - 2019

**Access Bank Plc,Unijos Branch - Customer Care Representative 2019**

**HOBBIES**

\* Meeting people

\* Play Volley Ball

\* Listening to Music

\* Researching

**PROFICIENCY**

* + - Resourceful
    - Ability to work under pressure
    - Resilient
    - Good inter-personal skills with ability to work effectively in a team
    - Good communication skill
    - Computer Literate (Word/Excel)

**REFEREES**

\* **Mr. Tunji Ola**

Business Man Ola Communications, Jos

08064678828

\* **Alhaji Mustapha Babatunde**

Jafimashe & Sons Nigeria Limited, Abuja

08037009532

\* **Mr. Joel**

Hamaz Communication, Bauchi

08036788503