

Television Kaduna Nigeria.

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HAPPINESS OYIWODU GODWIN

D.O.B: 02 DECEMBER,1998. PERSONAL DATA: FEMALE, NIGERIAN

CAREER OBJECTIVE:

Seeking opportunity to utilize my strong analytical, quantitative and communication skill in an organization and to fully develop these skill to add value to the organization in general.

INSTITUTION ATTENDED WITH DATES:

- **National Diploma in**
Science Laboratory Technology
Kaduna Polytechnic, Kaduna 2018-2021
- **West Africa Senior School Certificate Examination**
Bethel School, Kaduna State 2010-2016
- **First School Leaving Certificate**
L.G.E.A Primary School, Kaduna State 2004-2010

WORKING EXPERIENCE

- **Sales Representatives**
May 2017-December 2018
De-benjamite Agency
Duties;
Good use of Problem Solving tools
 - ✓ Creation and closing of work order with the use of Excel
 - ✓ Understand Organization Ethics
 - ✓ Learnt basic organization skills

Industrial Attachment

December 2019- March 2020

Nigeria Water Board Cooperations, Kaduna

Duties;

- ✓ Daily line inspection and laboratory analysis
- ✓ Carried out operation basic machine cleaning.
- ✓ Ensure quality check list is being followed and keep the finalized for review
- ✓ Maintain all equipment required for quality testing control.

COMPUTER LITERACY

- Computer Proficiency Certificate
- Excellent in operation of Microsoft data base/ word processing packages in likes of Microsoft Word, Excel, Power Point, Publisher and Basic Computer Appreciation Knowledge.

SKILLS

Ability to work in team environment,
Adaptable and flexible with regards to working hours, reliability and good time keeping.

Effective working with minimum supervision.

Organized and systematic with troubleshooting and problem assessment skills.

Customer service skills-good communication skills, strong interpersonal and oriented and highly motivated with a positive attitude.

Working as team player, ambitious and generally educated to be degree standard.

Ability to use basic computer application.

EXTRA CURRICULAR ACTIVITIES

- Meeting people
- Listening to motivation and educative talk show

HOBBIES

- Reading
- Sharing Ideas

REFEREES

Available on request.