**NDIDIGWE UGOCHUKWU CHIBUIKE**

**NO 17 Odutola street, Sabon Gari, Kano State**

**PERSONAL DATA**

**Date of Birth: 30th October 1984**

**Sex: MALE**

**Marital Status: Single**

**State of Origin: Anambra State**

**Local Government Area: Nnewi South**

**Language Spoken:**

**CAREER OBJECTIVE**

**Seeking a challenging career with a progressive organization which will utilize my skills, abilities and education in office management, product management, operations and purchasing in order to reduce cost and maximize profit**

**501 ENTERTAINMENT**

**Job Destination**

**Procurement officer / Manager**

Job Description

* **Procurement of items at reasonable price**
* **Interviewed, hired staffs and oversee staffs training**
* **Good communication with costumers**
* **Ensured that daily activities are carried out and done properly**

**S.O.N ELECTRICALS COMPANY**

**Job Destination**

**Procurement officer / Manager**

**Job Description**

* **Ensured timely procurement and delivery of high quality and low cost of electrical products**
* **Selection of right supplier and evaluated supplier performance**
* **Maintained and reviewed record of items bought, costs, deliveries and product performance**
* **Negotiated with supplier on lowest possible price**
* **Checked all stocks available in the store**
* **Carried out market analysis to get the best purchasing dealsmom.**
* **Attending trade conferences, shows and meetings about products**
* **Maintained good relationship with suppliers**

EDUCATION / QUALIFICATION

NYSC Discharge Certificate 2015

HND Purchasing and supply

Kano State polytechnic 2014 2014

Diploma Purchasing and Supply

Kano State polytechnic 2012

Senior Secondary School Certificate

Abbas Maje Nassarawa School 2002

Primary School Certificate

St. Louis Primary School 1996

COMPETENCIES

* Broad understanding of purchasing strategies and inventory management
* Achieving cost saving targets
* Resourceful and well organized
* Ability to manage multiple goals

ACHIEVEMENT

Resuscitated a dying business

COMPUTER / IT SKILLS

* Cisco Certified Network Association (CCNA)
* Computer Engineering

WORK EXPERIENCE

1. 501 Entertainment

No 412 Sarkin Yaki by court road Sabon Gari Kano

Position: Manager / Director

2. S.O. N Electrical company

No. 1 Okonkwo Avenue Sabon Gari Kano

Position: Procurement manager

3. Lukeon Photo studio

No. 5 Sarkin Yaki, Kano

Position: Manager

4. Ugolab Pharmaceuticals

Club road, Kano

Position: Sales Personnel

RESEARCH PROJECT

Significance of tendering in contract management (case study of Gongoni Company)

ADDITIONAL INFORMATION

Position held in Kano State polytechnic

Auditor General

HOBBIES

Research, Script writing, movie production

REFEREES

CEO 501 ENTERTAINMENT

Mr. Okezie C.B Nnoruka

No. 412 Sarkin Yaki by Court road Sabon Gari, Kano

CEO S.O.N ELECTRICAL COMPANY

Mr. Shedrack Okonkwo

No. 1 Okonkwo Avenue Sabon Gari, Kano