JAMES CHARITY NYARUM

*Address: No 24 Akuganai Road Angwan Barde , Sabon Tasha Kaduna State .*

*Tel . 08085045850*

[*charitynyarum@gmail.com*](mailto:charitynyarum@gmail.com)

**JOB OBJECTIVE:**

To work in a vision driving organization which offers responsibilities that will challenge and bring out the best in me as well as provide me with necessary career development and sense of accomplishment so as to improve organizational objective and achieve managerial goals and targets.

**PERSONAL DETAILS:**

Date of Birth: 12th March 1992

State Of Origin: Bauchi

L.G.A: Tafawa Balewa

Sex: Female

Marital Status: Single

Religion: Christianity

**EDUCATIONAL QUALIFICATION:**

Federal Polytechnic Bauchi 2016 – 2018

**Higher National Diploma in Public Administration (Upper Credit)**

Federal Polytechnic Bauchi 2012 - 2014

**National Diploma in Public Administration (Lower Credit)**

Victory Academy Kakuri 2006 – 2010

**West African Examination Council (WAEC)**

L.E.A Primary School, Sabon Yelwa, Kaduna 2000 - 2005

**First School Leaving Certificate L.E.A Primary School**

**PROFESSIONAL ADDITIONAL CERTIFICATION:**

* Global Institute of Customer Service and Human Resource

**(Professional Postgraduate Diploma In Human Resources Management)**

* Global Institute of Customer Service and Human Resource

**(Customer Service Professional)**

* Global Institute of Customer Service and Human Resource

**(Human Resource Consultant)**

**WORK EXPERIENCE:**

Kaduna Refining and Petrochemical Company June 2013 – October 2013

**Industrial Attachment (SIWES)**

**Position Held: Assistant Officer (Open Registry)**

Izahaf LMH Security Company. 2015 - 2016

**Position Held: Secretary**

Government Senior Secondary School, Kazaure, Jigawa State June 2019 – June 2020

**National Youth Service Corp**

**Position Held: (Classroom Teacher)**

**TECHNICAL SKILLS:**

* Interpersonal And Communication skills
* Good Leadership Skills With Selfless Commitment
* Self-Driven
* Organization Skills
* Ability to learn fast And Manage Time

**HOBBIES:**

* Read Motivational Books
* Meeting People
* Cooking

**REFEREES:**

* **MAL. NASIRU SALISU**

Lecturer,

Federal Polytechnic Bauchi,

Department of Public Administration.

*Tel: 07061672652*

* **MR. CHOJI RWANG**

Senior Manager (Communication)

Transmission Company of Nigeria (TCN)

P.M.B 2185, Mando Road Kaduna.

*Tel: 08037131491*