KALU CHRISTOPHER ABUCHI

*NO.23 ROMI RD, ISA CLOSE U/BARDE SABON TASHA, KADUNA.*

*PHONE NUMBER: 07063246238, 08172613934. E-MAIL:chrischristo4life@gmail.com*

**OBJECTIVE**

*To work with collective idea in other to achieve maximum objective within a lesser space of time.*

**PERSONAL DATA**

DATE OF BIRTH: 2nd January 1994

SEX: Male

STATE OR ORIGIN: Abia

LGA: Isuikwuato

MARITAL STATUS: Married

NATIONALITY: Nigeria

**QUALIFICATION DATE**

*Higher National Diploma (HND) in Office Technology and*

*Management* . Kaduna Polytechnic **2017**

(Upper Credit)

National Diploma (ND) in Office Technology and Management

Kaduna Polytechnic

(Upper Credit) **2014**

Senior Secondary School Certificate Examination (SSCE). **2012**

First Leaving certificate. **2006**

**OTHER CERTIFICATE ACQUIRED WITH DATES**

**NYSC Certificate2018**

**Diplomat in computer trainingCERTIFICATE. 2010**

***Interface Computer Institution***

**Working Experience**

***Donex Integrated Builders Ltd***

Worked as a front desk/human resource manager. Handling MS word/ Excel document and overseeing other financial and confidential Activities. Developing project report, and assisting in promoting the organisation and products. **2016**-**2020**

Also served as site supervisor.

**INEC Ad Hoc Member 2019**

Served as Presiding officer (PO) in presidential and angubernatorial

general election

**INTERFACE COMPUTER INSTITUTE2014**

*ICT department (worked as an instructor in MS-excel and MS-Word)*

**SKILLS**

* *Proficient in Computer operation and website design*
* *Proficient in all kind of sales andbusiness managemant*
* *Good Communication and writing Skills*
* *Managerial skills*
* *Shorthand Skill*
* *Proactive and Energetic*
* *Creative and Leadership skills*
* *Team Builder*

***HOBBIES***

*Reading, Writing, Calculating and Travelling*

**REFEREES:**

* Engineer Donex Ogugua **(MD Donex Integrated Builders Ltd)**

**08137873527, 08036044330**

* Mr. Amos Kigbu **(Est. Manager Donex Integrated Builders Ltd) 08036407502**
* Rev. John Joe (**General overseer Eagle progress ministry)**

**08030731220, 09094012169**