

KAYODE CHRISTIANA OLAIFE

idi-odo challenge bus stop ibadan

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DOB : 28\02/1997

OBJECTIVE

Certified Financial Analyst with certain years of experience in finance reconciliation, account streaming and financial planning. Highly motivated with proven track record of delivering accurate reports and high quality services. A dedicated leader with the ability to lead effective teams in attaining profit improvement.

EDUCATION

EKITI STATE UNIVERSITY 2021
B.sc BANKING AND FINANCE

**MILLENNIUM SENIOR SECONDARY SCHOOL,
AKOWONJO EGBEDA, LAGOS.** 2013
WASSCE

CHRIST WAY NURSERY AND PRIMARY SCHOOL, EJIGBO. 2007
First Leaving School Certificate

EXPERIENCE

JOHN AND GRACE VENTURES, AKINYEMI, IBADAN. 12th October 2019 - 25th February 2020
Finance Manager

- Assisting the Store Manager with daily activities.
- Keeping of stock records.
- Evaluating monthly sales reports and presented findings to the management for prompt decisions.
- Forecasted monthly budget to adjust workers schedule.

SELEKE BABAMOGBA NIGERIA LIMITED 15th may 2020 - 30th June 2021
Manager

- Trained new employees in the record keeping section.
- Producing accurate financial reports and information.
- Responsible for the budget planning and support the executive management team by offering insights and financial advice.
- Produce profit and loss statements and other financial accounts including audit vendor list price.

ARMY DAY HIGH SCH, LEMAUCK CANTONMENT, MOKOLA BARRACKS, IBADAN 20th September 2021 - Till Present
National Youth Service Corps (NYSC)

- Taught Financial Accounting for Senior Classes.
- Taught Business Studies at Junior Classes.
- Tutored students well for the WASSCE.

SKILLS

Proficient in Microsoft Office.
Financial analysis.
Excellent communication skills., Ability to work in a team or individually without little or no supervision.,

REFERENCE

Mr Olasujibomi Kayode
09037248330

Mr Akinola Olajide
08026252198

LANGUAGE

Proficient in English and Yoruba languages both in spoken and written forms.

ACHIEVEMENTS & AWARDS

Employee of the month at John and Grace Ventures, Akinyemi, Ibadan.
The best manager at Seleke Babamogba Nigeria Limited, Lagos

Signature:



KAYODE CHRISTIANA
OLAIFE