## GEORGE RETSUM YAMTU

VISION: To be an effective part of an institution with a respected brand identity, total commitment to global best practices and which strives to meet the needs of her clients, stakeholders as well as contribute significantly to the development of the economy at large.

**Key Qualities:**

* Integrity, Ethics, Leadership, Team Player, Goal Oriented and Dedication to assigned duty, Good written & Inter-personal Communication, Continuous Improvement

**Contact Information:**

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| --- | --- |
| C/o First bank Plc. Otukpo branchBenue State. | * **Phone:** +234 803 258 5419
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|  | * **Email:**  gretsum45@gmail.com
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**Personal Information:**

* **Nationality:** Nigerian
* **State of Origin:** Plateau –State
* **Religion:** Christianity
* **Date of Birth:** 14th October, 1986
* **Gender:** Female
* **Marital status:** Single

**Professional Experience:**

Detailed below is over 6 years of professional experience in the financial services industry with work experiences in Clearing, e-business, Cash Unit and Customer Service. (Core Banking Services).

**Employer: Whyte Cleon.(C/O First Bank Nigeria LTD)**

**Otukpo Branch, Benue State.**

**Customer Service Officer/Cashier**

Duration: June 2012 – Date.

**Job Description:**

* + BVN enrolments and updates
	+ Regulatory report collation, filing and sending.
	+ Statement printing.
	+ Do monthly returns on Customer Service activities as well as compliance.
	+ Information Security Awareness Officer, Account Opening documentation
	+ Balance and general Enquiry and Customer Service.
	+ Payment and deposit as a cashier
	+ Book-keeping

**EDUCATIONAL QUALIFICATIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| s/n | School | Duration  | Qualification |
| 1. | Holy Cross Primary School Pankshin. | 1992 – 1998 | FSLC |
| 2. | Trinity Missionary College Pankshin | 1998 – 2004 | WASSCE, SSCE |
| 3 | Federal College Of Education Pankshin | 2006-2009 | NCE |
| 4 | Beulah Educational institute otukpo | 2014 | NABTEB |
| 5 | National Open University | 2016-Date | B.sc (ed) in view |

**INDUSTRIAL TRAINING:**

**Grand Cereal And Oil Mills LTD Jos.**

 (OIL mill And FISH mills Dept.)

July – September 2008

**TRAININGS**

|  |  |  |
| --- | --- | --- |
| Date | Course | Organiser |
| March – April 2012 | Induction Training Programme. | *FBN Ltd* |
| March 2014 | The ‘IN Side Of You | Poise Nig Ltd. |
| May 2015 | Informed To Influence And Excel. | Insourcing Ltd. |

**SKILLS:** Proficient use of the internet, *Microsoft Office, t*eamwork, Planning and Organizing

**Consulting:** *Good writing, communication and presentation skills.*

**HOBBIES:** *Reading, Singing and traveling*

**REFEREES:**

1. **Mr. Dakup Daniel Vwar,**

Federal Science And Technical College,

Otukpo,

Benue State.

07036677987

1. **Ayodeji D Akinsanya**

First Bank Of Nigeria Ltd.

Internal Audit

Makurdi BDO

08129145598 and 08023616677

1. **Elder Actor Zal**
2. Nigerian Union Of Pensioner

HeadQuarters Abuja

08035410050 08057336973