**OKEDU, NDUBUISI FRANCIS**

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| **Objective** | | |
|  | | ***To be part of a dynamic World Class, profit driven and highly motivated team that values business Ethics of a Firm in the Banking, Oil & Gas, FMCG healthcare, Education and Manufacturing sectors of the Nigerian Economy and overseas, while developing my skills and competencies to achieve my career goal.*** |
| **Personal Data** | | |
|  | **Date of Birth:** **6th September, 1985**  **Place of Birth:** **Cross River State, Calabar**  **Sex:** **Male**  **Marital Status:** **Single**  **State of Origin Imo State**  **Local Government:** **Mbaitoli**  **Nationality:** **Nigerian** | |
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| **EDUCATION** | | |
|  | **SCHOOLS ATTENDED WITH DATES**  **- University of Calabar, Cross River State 2013**  **- National Diploma, Polytechnic Calabar 2002**  **- Hope waddle training institute, Calabar 1998**  **- Charles walker Int’l Nursery/Primary School 1992**    **QUALIFICATIONS & CERTIFICATES OBTAINED WITH DATES**  **- MTN Customer Care Representative 2014**  **- Bachelor’s Degree (Ed. Economics)**  **Second Class(Higher Division) 2013**  **-Diploma (computer maintenance& Repairs 2004**  **- Senior School Certificate Examination (WAEC)**  **2008**  **- First School Leaving Certificate (FSLC)**    **1992** | |
| **working experience:** | | |
|  | **2014-2019 E.N.A Prospects MTN trade partner**  **Positions: CCR, Head of marketing & Manager**  **Duties:**   * Resolve customers complains by identifying and assessing customers needs to achieve satisfaction, provide product/services information and promote sales. * Coordinating sales and customer relation management. * Management of Trade Partner Store. * Management of device allocation distribution, sales and collection of funds * Formulation and preparation of sale strategies for implementation. * Recruitment and management of sale force in liaison with HR units. * Preparation of monthly device purchase inventory and proposition. * Preparing and submission of weekly, monthly and annual sales reports.   **2010-2013 Dangote Noodles Nigeria limited**  Position: Sales Supervisor  **Duties:**   * Coordinating team of sales representatives to carry out sales. * Providing overall day to day logistics of sale representatives. * Coordinating team of sales representatives, sales distribution and collection of fund. * Provide human resource support to team of sale representatives. * Preparing and Collating of weekly and monthly sales report.   **PERSONAL QUALITIES**  - Good knowledge of Ms. Excel, Ms. Word & power point.  - Versatile and ability to learn fast.  - Always see excellence as a benchmark.  - High sense of loyalty, sincerity and commitment to my job and organization.  - A Team Player with Strong Analytical Skills  - Self Motivated, Concern for Reputation and Integrity  - Good customer support experience.  - Time Management skills and good communication skill.  - Decision making and problem solving skill.  - Customer conflicts Management and Exploitation | |
| **REFEREES** | | |
|  | 1. **Mr Ayodele Sebiotimo**  **GM Image Imaginations Ltd.**  **MTN Trade Partner.**  ***Tel:* 08037873484**  2. **Dr. Offiong Ani Offiong**  **Linguistics & Communication Studies**  **University of Calabar, Calabar**  ***Tel:* 07032799458** | |

3. **Engineer Victor Eugene**

**Utako, Abuja.**

***Tel*: 08064109929**

**4. Engineer Ikueze Eugene**

**Matrix Chemicals.**

**Port Harcourt.**

***Tel:* 08035536907**