**OKEDU, NDUBUISI FRANCIS**

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| **Objective** |
|  | ***To be part of a dynamic World Class, profit driven and highly motivated team that values business Ethics of a Firm in the Banking, Oil & Gas, FMCG healthcare, Education and Manufacturing sectors of the Nigerian Economy and overseas, while developing my skills and competencies to achieve my career goal.***  |
| **Personal Data** |
|  | **Date of Birth:** **6th September, 1985****Place of Birth:** **Cross River State, Calabar****Sex:** **Male****Marital Status:** **Single****State of Origin Imo State****Local Government:** **Mbaitoli** **Nationality:** **Nigerian** |
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| **EDUCATION** |
|  | **SCHOOLS ATTENDED WITH DATES****- University of Calabar, Cross River State 2013** **- National Diploma, Polytechnic Calabar 2002** **- Hope waddle training institute, Calabar 1998** **- Charles walker Int’l Nursery/Primary School 1992** **QUALIFICATIONS & CERTIFICATES OBTAINED WITH DATES****- MTN Customer Care Representative 2014****- Bachelor’s Degree (Ed. Economics)** **Second Class(Higher Division) 2013** **-Diploma (computer maintenance& Repairs 2004** **- Senior School Certificate Examination (WAEC)**  **2008** **- First School Leaving Certificate (FSLC)**    **1992** |
|  **working experience:** |
|  | **2014-2019 E.N.A Prospects MTN trade partner****Positions: CCR, Head of marketing & Manager****Duties:*** Resolve customers complains by identifying and assessing customers needs to achieve satisfaction, provide product/services information and promote sales.
* Coordinating sales and customer relation management.
* Management of Trade Partner Store.
* Management of device allocation distribution, sales and collection of funds
* Formulation and preparation of sale strategies for implementation.
* Recruitment and management of sale force in liaison with HR units.
* Preparation of monthly device purchase inventory and proposition.
* Preparing and submission of weekly, monthly and annual sales reports.

**2010-2013 Dangote Noodles Nigeria limited**Position: Sales Supervisor**Duties:** * Coordinating team of sales representatives to carry out sales.
* Providing overall day to day logistics of sale representatives.
* Coordinating team of sales representatives, sales distribution and collection of fund.
* Provide human resource support to team of sale representatives.
* Preparing and Collating of weekly and monthly sales report.

**PERSONAL QUALITIES**- Good knowledge of Ms. Excel, Ms. Word & power point. - Versatile and ability to learn fast.- Always see excellence as a benchmark.- High sense of loyalty, sincerity and commitment to my job and organization.- A Team Player with Strong Analytical Skills- Self Motivated, Concern for Reputation and Integrity- Good customer support experience.- Time Management skills and good communication skill. - Decision making and problem solving skill.- Customer conflicts Management and Exploitation |
| **REFEREES** |
|   |  1. **Mr Ayodele Sebiotimo**  **GM Image Imaginations Ltd.** **MTN Trade Partner.**  ***Tel:* 08037873484**2. **Dr. Offiong Ani Offiong**  **Linguistics & Communication Studies**  **University of Calabar, Calabar**  ***Tel:* 07032799458**  |

 3. **Engineer Victor Eugene**

 **Utako, Abuja.**

 ***Tel*: 08064109929**

 **4. Engineer Ikueze Eugene**

 **Matrix Chemicals.**

 **Port Harcourt.**

 ***Tel:* 08035536907**