

OLAIYA OLUWADAMILOLA EMMANUEL

B Sc. Banking & Finance

TEL: (+234) 08101106392 E-MAIL: damjet02@gmail.com

PERSONAL STATEMENT

I'm a finance graduate with professional certification in strategic management, self-motivated, diligent and outspoken, seeking to utilize my abilities in a reputable organization

WORK EXPERIENCE

Job Designation: SITE SUPERVISOR/SAFETY OFFICER Jan-May 2020

Employer: RealTech Associates Ltd, Ajegunle-Ilo, Lagos State

(Key Achievement)

Managed the digging and laying of pipes for Ilesa water distribution network and sanitation project undertaken by Messrs Panar – Frere fetous (JV) Nig. Ltd.
Recorded low incidence on site as all staffs adhere to the company safety precautions

Job Designation: ADMINISTRATIVE MANAGER (NYSC INTERN) 2018 /2019

Employer: Beulah Water, Holy Saviour Schools, Lafenwa, Ogun State

(Key Achievement)

Enhanced new quality standard for better performance and reliability in the competitive market
Improved productivity and sales by 60% in two months

LEADERSHIP EXPERIENCE

PUBLIC RELATION OFFICER 2019

Charity and gender CDS group Ado- Odo Ota, Ogun State

SOCIAL LEADER 2018

NYSC orientation camp 2018 batch B, Sagamu, Ogun State

CHAIRMAN CONSTITUTION REVIEW COMMITTEE 2017

Oasis media group AAUA, Ondo State

PUBLIC RELATION OFFICER 2015 /2016

Oasis media group AAUA, Ondo State

ACADEMIC QUALIFICATION

B Sc. BANKING & FINANCE, SECOND CLASS (HON.) 2017

Adekunle Ajasin University, Akungba-Akoko, Ondo State

PROFESSIONAL CERTIFICATION

CHARTERED INSTITUTE OF STRATEGIC MANAGEMENT 2019
(CISM/2019/6734) International Strategic Management Institute

BRIDGEUP NIGERIA LIMITED 'TRANSIT' 2016
Completed a course in Basic Information Technology under transit program

SKILLS

- Interpersonal skills (good communication)
 - Leadership
 - Active learning
 - Detailed Oriented
 - Proficient in Microsoft Office (word, power point and excel)
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VOLUNTEER

Sustainable Development Goals SDGs (Member)
NYSC, Ogun State

Charity And Gender CDS group
Ado-odo Ota, Ogun State

Enactus (Member)
Adekunle Ajasin University, Akungba-Akoko, Ondo State

REFERENCE

Will be provided upon request