Halima Farouk

Opposite ICSS Gubi Dam Road Tirwun Bauchi, Bauchi State

Leeemat88@gmail.com

Tel: 08067368142, 09062729835

**PERSONAL DATA**

SEX: Female

DATE OF BIRTH: 18TH August 1997

Marital Status: Married

L.G.A: Ankpa Local Government Area

State of Origin: Kogi State

Nationality: Nigerian

Religion: Islam

**CAREER OBJECTIVES**

Intend on working in an environment where my gathered and transferable skills are of outmost importance and applied effectively to the development of the organization, individually or within a functional team. I am a brilliant, energetic, innovative and highly organized graduate who is always motivated by challenges and who can work both alone and a team.

**EDUCATION**

HND Mass Communication, Nuhu Bamalli Polytechnic Zaria 2011 – 2013

ND Mass Communication, Nuhu Bamalli Polytechnic Zaria 2008 – 2010

SSCE, College of Arabic and Islamic Studies, Ankpa 2003 – 2005

Pri. Sch. Certificate, L.E.A Primary School, Araromi, Lagos 1993 – 1999

**ACADEMIC QUALIFICATIONS WITH DATES**

* Higher National Diploma in Mass Communication 2013
* National Diploma in Mass Communication 2010
* Senior Secondary School Certificate 2005
* Primary School Leaving Certificate 1999

**WORKING EXPERIENCE**

* Four months Industrial Attachment at NTA Kaduna 2008
* One year industrial Attachment at Kaduna State Media Cooperation 2010
* Headquarter 13 brigade Akim Military Barracks, Calabar (NYSC) 2015
* 13 Brigade Physical Training Departments, Computer Operations/Dispatch. 2015
* English and Health Education Tutor, Gida Dubu L.E.A Primary School Bauchi, Bauchi State (NPOWER) 2020

**ADDITIONAL CERTIFICATE**

* Trust Co. Resources Limited, Certificate of Proficiency 2012

**HOBBIES**

* Reading
* Teaching,
* Researching
* Travelling

**LANGUAGES SPOKEN**

* English (Fluent)
* Hausa (Fluent)
* Igala (Fluent)
* Yoruba (still learning)

**PERSONAL ATTRIBUTES AND SKILLS**

1. A good time manager
2. Enthusiastic and quick to learn with good interpersonal skills
3. Great sense of responsibility
4. Ability to work with little supervision
5. Excellent team work skills
6. Good listener
7. Articulate, with excellent written and verbal communication skills.
8. Proven integrity and honesty.
9. Good initiative and creativity.
10. Healthy and Physically fit
11. Good computer skills and working knowledge of the Microsoft office suite
12. Sound Judgement, discretinal ability and good decision making skills

**REFEREES**

* Hanwa Umar Sani

H.O.D Mass Communication Department,

Nuhu Bamalli Polytechnic,

Zaria, Kaduna State.

Tel: 08065669323

Email: umarshanwa@gmail.com

* Halidu Aliyu

Federal High Court,

Shehu Shagari Way, Central District,

Abuja.

Tel: 08035957256

Email: halidualiyu78@gmail.com

* Lt. Col. DR Dantani

HQ 13 Brigade Calabar,

Cross River State.

Tel: 08086959569

Email: drdantani@gmail.com

* Haj. Zainab Saleh

Accountant,

World Bank Targeted Grant Transfer,

Abubakar Umar Secreteriate, Bauchi,

Bauchi State.

Tel: 08169772759